



Tucson Police and Fire PSPRS Boards  
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**MEETING MINUTES**  
**Tucson Fire PSPRS Board**  
**Thursday, June 6, 2024 at 9:00 a.m.**

Members of the Boards, staff, and the public were able to attend in person or remotely, through technological means, as permitted under Arizona law. *For members of the public that wanted to attend remotely, a Microsoft Teams conference call bridge was established so the meeting could be accessed via telephone.*

To access the meeting by telephone through the Microsoft Teams conference call bridge, members of the public could dial (213) 293-2303 then enter access code 301 027 130#

Mayor Romero called the Tucson Fire PSPRS Board meetings to order at 9:09 a.m.

**1. ROLL CALL**

**Fire Board Members:**

<b>Present:</b>	Mayor Romero	Chair
	Paul Fimbres	Member
	Anna Rosenberry	Member
	Nathan Weber	Member
	Jason Adler	Member

<b>Also Present:</b>	Alon Hackett	Incoming Police Board Member
	Steven Bossé	Board Attorney
	Susanna Horn	Board Secretary
	Tammy Webb	Local Board Office
	Genesis Cubillas	Mayor's Office, City of Tucson

A Fire Board quorum was established with Mayor Romero, Mr. Fimbres, Ms. Rosenberry Mr. Weber and attending in person. Mr. Adler attended remotely.

**2. POLICE CONSENT AGENDA: ITEMS A – D**

**A. MINUTES FOR APPROVAL – May 02, 2024**

**B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Benzi, Gary	NSR	05/31/2024	06/01/2024	TBD
Poulos, Joseph	NSR	05/17/2024	06/01/2024	TBD

**C. ELECTION TO PARTICIPATE IN DROP**

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Orozco, Toni	20.814	05/30/2024	06/01/2024

**D. APPROVAL OF EXPENDITURES**

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	June Retainer	06/06/2024	\$ 400.00	Workday

**No action taken by the Fire Board on this Police Item.**

**3. FIRE CONSENT AGENDA: ITEMS A – E**

**A. MINUTES FOR APPROVAL- May 02, 2024**

**B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
No additions or deletions				

**C. ELECTION TO PARTICIPATE IN DROP**

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Connor, Christopher	20.120	05/31/2024	06/01/2024
Herrera, Julian	20.044	05/31/2024	06/01/2024

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS’ OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

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**D. DROP EXTENSION APPROVALS**

<u>Name</u>	<u>End Date</u>	<u>Extension</u>	<u>Approval Date</u>
Leon, Lupe	09/30/2024	04/24/2024	

**E. APPROVAL OF EXPENDITURES**

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	June Retainer	06/06/2024	\$ 400.00	Workday

**Motion** by Mr. Weber, seconded by Mr. Adler, that Fire Items A-E are adopted as written. Motion **CARRIED** by a roll call vote of 5-0.

**4. APPLICATION FOR DISABILITY PENSION**

**Police** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Payne, Sean	N/A	N/A	Accidental

**No action taken by the Fire Board on this Police Item.**

**5. OFFICE STAFFING UPDATE**

An update was provided to let the boards know that the Lead Pension Analyst position had been posted. The members of the sub-committee have completed the required Human Resources training and will meet via Teams to decide on interview questions.

**6. WORKING AT A HIGHER CLASSIFICATION- PAY ADJUSTMENT FOR MS. HORN**

Retroactive March 1, 2024, until Lead Pension Analyst position is filled.

Mr. Weber said that Susanna Horn had been working out of class since Mr. Jesse retired and asked that the board consider a pay adjustment retroactive from March 1, 2024 until the position is filled. The board entered in to executive session and returned with both boards agreeing unanimously to approve a pay adjustment for Susanna Horn from current salary to \$32.15 per hour, retroactive from March 1, 2024 until Lead Pension Analyst position is filled.

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**Motion** to enter Executive Session was made by Ms. Rosenberry and second by Mr. Weber. In a joint board vote, all members voted in favor of the motion.

### **Enter Executive Session**

**Motion** to adjourn Executive Session for the Fire Board was made by Mr. Weber and second by Mr. Adler. All members voted in favor of the motion.

### **Return to Regular Session.**

**Motion** made by Mr. Hackett, seconded by Mr. Fimbres, to approve a pay adjustment for Susanna Horn from current salary to \$32.15 per hour, retroactive from March 1, 2024 until Lead Pension Analyst position is filled.

Motion **CARRIED** unanimously (5-0).

## **7. RULES ON HOW TO ADJUST AND SET AGENDA- Attachment** PSPRS Model Uniform Rules

Mayor Romero asked Mr. Bossé on the status of the change to the wording regarding agenda setting discussed at the previous board meeting. Mr. Bossé said that he would draft the language for the boards to approve at the next meeting.

## **8. FUTURE AGENDA ITEMS**

Future agenda items not discussed at the board meeting should be emailed to Ms. Horn seven days prior to the week before the board meeting.

Mayor Romero requested that the PSPRS office include a written report and a log of activity happening in the office as a monthly agenda item.

## **9. FUND/OFFICE INFORMATION**

- FY 2025 Board Office Budget

Ms. Horn provided the Police and Fire Boards with the first draft of the FY 2025 PSPRS Local Board Office preliminary budget request. She explained that it included two columns that were used in the budget request for last year, the budget request developed by the Local Board office and the final column was the budget request generated by the City of Tucson budgeting system.

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The board asked if there was a financial accounting of what was spent for FY 2024 available, and Ms. Horn said she had not received one. The board felt that this would be useful, and the board directed Ms. Horn to request the report.

The board's decided to adopt the FY 2025 "Best Guess" version of the PSPRS Local Board Office budget request in the amount of \$374,839.71.

**Motion** made by Ms. Rosenberry, seconded by Mr. Weber, to adopt the FY 2025 "Best Guess" version of the PSPRS Local Board Office budget request in the amount of \$374,839.71.

Motion **CARRIED** unanimously (5-0) in a joint vote of the Police Board and the Fire Board.

- PSPRS Board Elections

Ms. Horn said the Local Board Office has started to receive ballots and that the last day to receive ballots is June 14<sup>th</sup>, 2024. Ballot counting is scheduled for June 20, 2024.

- Miscellaneous / Other

Ms. Horn told the boards that the PSPRS office would be closed at 1:15 pm and for the remainder of the day due to PSPRS presentation at the training Academy for Tucson Fire recruit class 24-1.

Ms. Horn provided the boards with a quick office update, mentioning that the office has been busy, higher than normal retirements, academy presentations, and the election. She also gave notice that next pay period there will be about 500 fire employees that were paid incorrectly and there will be retros that will be processed through payroll and possibly may cause manual data entry on our end that could be pretty time consuming.

Ms. Horn reminded the board that the July meeting would be on a Tuesday rather than Thursday due to the holiday. Ms. Horn mentioned that due to seating the new

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elected fire board member, that the July meeting would be the last for Mr. Weber after serving 12 years as an elected Fire Board member.

Mayor Romero said that she would not be at the July board meeting.

Mayor Romero said that the PSPRS Executive Director would provide an update at the August 7<sup>th</sup> Mayor and Council meeting.

Mr. Weber requested an update on the 115 Trust.

**10. CALL TO AUDIENCE**

No comment from the audience

**11. ADJOURNMENT**

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m. on July 2, 2024** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mayor Romero adjourned the Fire Board meeting at 10:41 a.m.

\_\_\_\_\_  
Susanna Horn, Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regina Romero, Chair

\_\_\_\_\_  
Date

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