

# TRANSPORTATION ENTERPRISE AREA MANAGEMENT OVERSIGHT COMMISSION BYLAWS

## ARTICLE 1: ORGANIZATION

*Oversight* 1. The name of this entity shall be the Transportation Enterprise Area Management Commission (hereinafter referred to as the "Commission").  
(T.E.A.M.)

2. The city center is described as the area bounded by the following streets: On the north by the intersection of Grande and Grant Avenue, east along Grant Avenue, south along Country Club Street, west along 22nd Street, and north along Grande Avenue to Grant.

3. The Commission shall be composed of 15 members, who shall serve without compensation, as follows:

A. The City Manager will make two appointments.

B. Councilmembers from Wards I, III, V, and VI will each appoint one neighborhood representative.

C. The following organizations will each make one appointment:

*eliminated by  
ord. 9198 1/11/99*

1. ~~Downtown Arts & Business Alliance (DABA)~~
2. Fourth Avenue Merchants Association (FAMA)
3. University of Arizona
4. Tucson Arts District Partnership
5. Campus Community Relations Commission (CCRC)
6. Citizens Transportation Advisory Committee (CTAC)
7. Marshall Foundation Main Gate
8. Downtown Advisory Council (DAC)
9. Chamber of Commerce

### 3. Length of Terms

A. The commissioners who are first appointed shall be designated to serve for staggered terms, so that the terms of three commissioners shall expire after one year; the terms of three commissioners shall expire after two years; the terms of four commissioners shall expire after three years; and the terms of five commissioners shall expire after four years. Each commissioner's initial term will be determined by drawing lots at the commission's first meeting.

B. All appointments thereafter shall be for four-year terms, except that councilmembers' neighborhood representative appointments shall not serve beyond the term of the councilmember making such appointment.

*no such thing as excused*  
*measured statement of rule (opposite)*

4. Attendance

Members are required to attend all regularly scheduled meetings of the Commission unless excused. In accordance with City Code section , a Commissioner who has 4 consecutive absences or whose absences in a given calendar year total 40% of the regularly scheduled meetings, shall be automatically removed as a Commissioner.

ARTICLE 2: PURPOSE AND FUNCTIONS

1. The functions, purposes, powers, and duties of the TEAM oversight commission are to:

A. Advise the director of transportation on matters related to on-street and off-street parking, enhanced pedestrian, bicycle, and transit programs, special events, and capital improvement district projects within the city center.

B. Assist the department of transportation in developing parking enhancement projects for the city center;

C. Review on an ongoing basis existing city and neighborhood parking programs, signage programs, pedestrian, bicycle, and transit programs and make recommendations to the director of transportation for future programs and/or revisions to existing programs;

D. Monitor the progress of installation, construction, operation, replacement, maintenance, repair, and improvement of the property and improvements used for parking in the city center.

E. Annually review and recommend the proposed annual budget for the TEAM program within the department of transportation.

F. Recommend to the director of transportation revisions to the schedule of user charges for the use of parking facilities provided or furnished by the city, including the placement, times, and rates for on-street metered parking, as well as to recommend changes in penalties, interest, collection costs, and other charges for delinquencies in payment of such charges;

G. Review and report to the director of transportation on major capital parking enhancement improvements;

H. Consult with the mayor and council when requested on specific transportation and parking issues which may develop in the future;

I. Study the city's specialized parking permit programs and recommend expansion, modification, and/or other changes to the director of transportation;

J. Assist the city in coordinating the efforts of merchants and property owners in promoting common plans of action and facilitation of transportation, parking, urban design, communications and quality of life improvements in downtown Tucson. However, the commission shall not engage in any anti-competitive practice or discourage any person from locating any legal business in any particular place;

K. Work with other city and county commissions on issues of mutual interest and concern relating to transportation and parking enhancement;

L. Recommend such action as it deems necessary or desirable to accomplish the above functions.

### ARTICLE 3: OFFICERS

1. The officers of the Commission shall consist of a Chair, a Vice-Chair, and a Secretary.

2. The officers of the Commission shall hold office for a term of one year.

3. An officer shall not hold more than two consecutive terms in any one office, and no member shall hold more than one office at a time.

4. Duties:

A. The Chair shall call and preside at all meetings, shall act for and on behalf of the membership of the Commission, shall appoint any special subcommittees necessary for the operation of the business of the Commission and shall act as official spokesperson for the Commission. The Chair shall implement the decisions of the Commission.

B. The Vice Chair shall, in the absence of the Chair, assume all of the duties of that office.

C. The Secretary shall be responsible for compiling all minutes of the Commission meetings and any other record keeping and other notices as required by the Commission.

5. Elections:

A. Elections shall be held in October of each year.

B. Nominations for officers need not be seconded and nominees need not be present, provided, however that any nominee not present who is elected must agree serve.

C. The officers shall be elected by a majority vote of the Commission.

#### ARTICLE 4: SUBCOMMITTEES

The Chair has the authority to appoint subcommittees as needed to perform the functions of the Commission.

#### ARTICLE 5. RESIGNATION OR REMOVAL OF MEMBERS

1. A member may resign from the Commission at any time by notifying the Chair in writing.

*How =* 2. A member may be removed from the Commission •

#### ARTICLE 6: MEETINGS

1. The Commission shall hold as many regular meetings as may be necessary to conduct its business in a timely manner, but which will include at least one regular meeting each month.

2. Meetings shall be held at a time and place agreed upon by members.

3. Special meetings may be held if called by the chair or upon agreement of seven members.

4. Each member shall have one vote and must be present to vote.

5. Commission meetings shall be noticed and open to the public.

#### ARTICLE 7: QUORUM

A quorum for the Commission shall be eight members. A quorum will be necessary to conduct business.

#### ARTICLE 8: RULES OF CONDUCT

These bylaws shall be the established rules of conduct for all regular and special meetings of the Commission, its standing subcommittees and its ad-hoc subcommittees. Robert's Rules of Order, as amended, will govern when these bylaws do not stipulate a rule.

## ARTICLE 9: COMMISSION REPORTS

1. The Commission shall render to the Director of Transportation an annual report on or before March 15 as well as submitting any additional reports and recommendations as requested by the mayor and council.
2. Minutes of the Commission shall be filed with the City Clerk.

## ARTICLE 10: LIMITATION OF POWER

- incomplete* {
1. Neither the Commission nor any member may incur City expenses without prior authorization by the Mayor and Council, nor may it ob
  2. No member shall endorse, lobby or seek to influence any other governmental body, board, commission or committee under the guise of representing the Commission, if the proposition propounded is contrary to an official policy or position endorsed by the Mayor and Council.

## ARTICLE 11: ADMINISTRATIVE RESPONSIBILITY

The Department of Transportation shall be responsible for providing adequate staff support and resources for the functioning of the Commission.

## ARTICLE 12. AMENDMENTS

1. These bylaws may be amended in concurrence with or upon recommendation of the Commission by a two-thirds majority; however, no amendment to these bylaws may conflict with the City ordinance establishing this Commission.
2. Proposed amendments shall be sent to all members at least seven days in advance of the meeting wherein action is to be taken, or shall be presented at the preceding meeting.