CITY OF TUCSON
RECEIVED

'89 JUN -7 A10:19

OFFICE
CITY CLERK

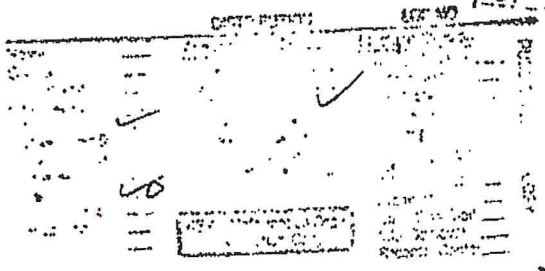
May 1, 1989

EL PRESIDIO HISTORIC DISTRICTY ADVISORY BOARD

Operating Rules and Procedures

1.) PURPOSE: It shall be the purpose of this Advisory Board to perform all the functions authorized and assigned by City Ordinance, especially Tucson Code, Division 28. "H" HISTORIC DISTRICT CODE AND LANDMARK ZONE.

2.) MEMBERSHIP: The Advisory Board shall have nine members, representing the three groups required by ordinance. Board members shall be nominated and elected by the board for a term of four years and may serve maximum continuous terms of eight years, as specified by the Ordinance. Vacancies shall be filled in the same manner whenever required. Persons chosen by the Board will be recommended to the Mayor and Council for appointment. The appointed board shall elect a Chairperson and Secretary.

3.) MEETINGS: Time, place, frequency and dates of meetings will be chosen by the Advisory Board and notices and agendas will be prepared and published as required by laws and regulations. Meetings will be conducted according to Roberts Rules of Order except when another procedure is chosen by the Chairperson. Visitors and guests may be recognized to speak at meetings, but only appointed Advisory Board members are authorized to vote on matters which come before the Board. A quorum shall consist of those members present at a meeting called as required by law and noticed to members in person, by phone or mail.

7063