



Tucson Police and Fire PSPRS Boards
P O Box 27210
Tucson, AZ 85726-7210
(520) 791-4282 (Voice)
(520) 791-2676 (Fax)

MEETING MINUTES Tucson Fire PSPRS Board Thursday, April 4, 2024 at 9:00 a.m.

Members of the Boards, staff, and the public were able to attend in person or remotely, through technological means, as permitted under Arizona law. *For members of the public that wanted to attend remotely, a Microsoft Teams conference call bridge was established so the meeting could be accessed via telephone.*

To access the meeting by telephone through the Microsoft Teams conference call bridge, members of the public could dial (213) 293-2303 then enter access code 301 027 130#

Mayor Romero called the Tucson Fire PSPRS Board meetings to order at 9:11 a.m.

1. ROLL CALL

Fire Board Members:

Present:	Mayor Romero	Chair
	Paul Fimbres	Member
	Anna Rosenberry	Member
	Nathan Weber	Member
	Jason Adler	Member

Also Present:	Mark Ewings	Police Board Member
	Alon Hackett	Incoming Police Board Member
	Steven Bossé	Board Attorney
	Susanna Horn	Board Secretary
	Tammy Webb	Local Board Office
	Genesis Cubillas	Mayor's Office, City of Tucson

A Fire Board quorum was established with Mayor Romero, Mr. Fimbres, Ms. Rosenberry, Mr. Weber, and Mr. Adler attending in person.

2. POLICE CONSENT AGENDA: ITEMS A – C

A. MINUTES FOR APPROVAL –March 07, 2024

B. PENSION PAYROLL – Additions and deletions to benefits

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Parrish, Gary	NSR out of DROP	03/14/2024	04/01/2024	\$4,336.74
Fernandez, Guillermo	NSR out of DROP	03/28/2024	04/01/2024	\$3,927.49
Kaderly, William	NSR out of DROP	03/07/2024	04/01/2024	\$7,024.44

C. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	April Retainer	04/04/2024	\$ 400.00	Workday

No action taken by the Fire Board on this Police Item.

Mr. Weber said that before he went on to make a motion for the Fire Consent Agenda, he would like to recognize Tucson Police fallen officer and line of duty death Adam Buckner and his family.

3. FIRE CONSENT AGENDA: ITEMS A – C

A. MINUTES FOR APPROVAL- March 07, 2024

B. PENSION PAYROLL – Additions and deletions to benefits

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Cantano, Jimmy	NSR out of DROP	03/27/2024	04/01/2024	\$3,580.27
Short, Michael	NSR	03/23/2024	04/01/2024	TBD

C. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	April Retainer	04/04/2024	\$ 400.00	Workday

Motion by Mr. Weber, seconded by Mr. Adler, that Fire Items A-C are adopted as written. Motion **CARRIED** by a roll call vote of 5-0.

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS’ OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES
04/04/2024

PENDING

4. JOB DESCRIPTIONS FOR THE FUNCTION OF THE BOARDS

Positions, pay rate and any additional benefits.

The existing staff, Mr. Ewings, Mr. Adler and Ms. Yaezenko met to discuss the duties and roles of the local board office and drafted three separate job descriptions. The drafts presented to the board were for three full-time positions: Lead Pension Analyst, Management Analyst II and Administrative Assistant. Mr. Adler said they kept the titles as they currently are but was not sure if that needed to change as the positions were now specific to the PSPRS office. Mr. Adler explained that the budget that was attached was based off the current office budget and had been created by Mr. Jesse before his departure. Mr. Adler said the numbers were for informational purposes, not set numbers, and had been used to see if staffing three full-time jobs under the same budget was possible. He also said that he was not aware what the pay grades listed on the drafts were or if those would necessarily be the pay used as that was not yet discussed.

Mayor Romero asked if PSPRS can be attached to the title and Ms. Rosenberry said that it could be accomplished easier if a working title was used to differentiate. She also provided the board with drafts to include the pay grade reflected in the current City compensation plan.

The board decided that they would like to see a full packet brought back to include job description, functions and duties, pay grade, working titles and minimum job qualifications. They would also like to discuss the positions being civil service vs. appointed. Mr. Ewings also added as a suggestion that the board could be responsible for the annual evaluation of the lead person, giving the board the ability to terminate and giving the board control over their staff.

The board will continue the discussion with the requested information at the next scheduled board meeting.

5. RULES ON HOW TO ADJUST AND SET AGENDA- Attachment

PSPRS Model Uniform Rules

Mayor Romero requested that this topic be added to the agenda to discuss a process for creating and setting the board agenda. All board members were provided with the PSPRS Model Uniform Rules for review. Ms. Horn requested that anyone that would like to add items to the agenda, send them to her via email so that the exact wording is in place. Mayor Romero said she would like to have a chance to review and approve the agenda 10 business days prior to posting. It was also discussed that the board binders be delivered to members at City Hall and that parking could be arranged, some members said they would

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES

04/04/2024

PENDING

continue to pick their binders up or mailing, which is how it had previously been done, would work as well.

Due to time, the discussion will be continued at the next scheduled board meeting.

6. FUND/OFFICE INFORMATION

- Miscellaneous / Other -this item was discussed out of order, before item#3

Mr. Ewings said that on the night of March 31st, 2024, Lead Police Officer Adam Buckner was responding to a call with lights and sirens and was involved in a fatal collision. Officer Buckner was a son, brother and husband and Mr. Ewings wanted to recognize the sacrifice that was made. He spoke about the effect of the trauma spreading so quickly, how the responding officers had to deal with a traumatic scene, community members, paramedics, Tucson Fire personnel, the doctors and nurses and everyone that tried to save his life, how their lives will forever be changed. Mr. Ewings went on to acknowledge the support from the community, City leadership-Mayor Romero and Mr. Ortega being part of the press conference.

Mr. Ewings went on to talk about the role of the local board office and the importance of the support that will be needed to guide Mr. Buckner's widow through the process. Mr. Ewings asked that when all the required documentation was received for the board to review and determine the eligibility for a LODD, that the board act quickly to schedule an emergency meeting to expedite the process to help the family.

Mayor Romero thanked Mr. Weber and Mr. Ewings for acknowledging Officer Buckner and appreciated the impact on the department and his family. She talked about speaking with the family and let them know that they would not be left alone and would take care of his service to the community. She agreed with Mr. Ewings that the board would do whatever needed to be done to expedite the approval process.

Mayor Romero also said that she was glad that the Struggle Well program was in place to help first responders deal with traumatic events and is an important part in caring about our first responders.

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES

04/04/2024

PENDING

7. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **May 2, 2024** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mayor Romero adjourned the Police Board meeting at 10:14 a.m.

Susanna Horn, Board Secretary	Date	Regina Romero, Chair	Date

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES
04/04/2024

PENDING