

2024

Tucson-Pima County Historical Commission

Plans Review Subcommittee (PRS)

LEGAL ACTION REPORT/Minutes

Thursday, April 11, 2024

This was a hybrid meeting. The meeting was accessible at the provided link to allow for participating in-person, virtually and/or calling in.

Note: A recording of the entire meeting (audio/video) can be accessed at <https://www.youtube.com/playlist?list=PLUfRGd7RxAUv6rMbRNEurjg1iY8N4ZALR>

1. Call to Order and Roll Call

The meeting was called to order at 1:01 P.M., and per roll call, a quorum was established.

Commissioners Present: Teresita Majewski (Chair), Joel Ireland, Rikki Riojas (virtual), and Savannah McDonald (in-person)

Commissioners Absent: Andrew Christopher and Jan Mulder

Applicants/Public Present: Rory McCarthy (in-person)

Staff Present: Jodie Brown (City of Tucson, Planning and Development Services Department [PDSD])

2. Approval of the Legal Action Report/Minutes for the Meeting of March 28, 2024

Motion: Commissioner Riojas moved to approve the Legal Action Report/Minutes for the meeting of March 28, 2024, as submitted.

The motion was seconded by Commissioner McDonald.

The motion passed unanimously by a roll call vote of 4-0. (Commissioners Christopher and Mulder absent)

3. Historic Preservation Review Cases

*UDC Section 5.8/TSM 9-02.0.0/Historic District Design Guidelines
Revised Secretary of the Interior's Standards and Guidelines*

3a. TD-DEV-1023-00435, 1135 W Miracle Mile
Rehabilitation of existing motel for a multi-family development

Full Review/Miracle Mile National Register Historic District
Contributing Resource/Rehabilitation Standards

This item was not heard due to a lack of a quorum.

- 3b. SD-0224-00012, 3231 North Craycroft Road**
Improvements to the Gregory School's entry
Full Review/Fort Lowell Historic Preservation Zone
Non-Contributing/Rehabilitation Standards

Staff Brown provided background on the proposed project, noting that it had been reviewed by the Fort Lowell Historic Zone Advisory Board (FLHZAB) on March 25, 2024, and had been recommended for approval with conditions.

The project was presented by Rory McCarthy, on behalf of the Gregory School.

Discussion was held. Action was taken.

Motion: Commissioner McDonald made a motion to recommend approval of the project as presented with the following conditions:

- That the color of the split rail fence is neutral-toned and compatible with the adobe walls, such as tan or brown.
- The walls respect existing tree limbs and integrate with existing trees.
- That the applicant provides an informational update to the advisory board and PRS once a color is selected for the rails.

The motion was seconded by Commissioner Riojas. The motion passed with a roll call vote of 4-0. (Commissioners Christopher and Mulder absent)

- 3c. TP-PRE-0324-00055, 5479 East Fort Lowell Road**
Commissary Building rehabilitation
Courtesy Review/Fort Lowell Historic Preservation Zone
Individually Listed

This item was not heard due to a lack of a quorum.

4. Task Force on Inclusivity Report Recommendations

- 4a. Discussion on Best Practices for Naming of City- and County-Owned Physical Assets**

No report was given.

5. Current Issues for Information/Discussion

- 5a. Minor Reviews**

Staff Brown noted that there had been one recent Minor Review at 528 E 4th Street on April 11 for a roof replacement. Commission Riojas helped with the review. Staff Brown also indicated that they needed a volunteer for another Minor Review in Barrio Historico for the following week.

5b. Appeals

Staff Brown noted no pending appeal(s).

5c. Zoning Violations

Staff Brown noted that there are ongoing and pending cases being worked on for compliance and/or in the review process, and that staff are working with their zoning violation code enforcement liaison.

5d. Review Process Issues

Staff Brown noted that the “cheat sheet” discussed at a previous meeting (for applicants that would provide information on what to expect during the PRS review) is in progress.

6. Summary of Public Comments (Information Only)

No public comment was received by the posted deadline.

7. Future Agenda Items for Upcoming Meetings

The next scheduled meeting is April 25, 2024. Staff Brown noted that a courtesy review for the Fort Lowell Commissary Building and a full review for the Amazon Motel would be on the agenda.

8. Adjournment

The meeting was adjourned at 1:46 P.M.