



**Independent Audit and Performance Commission (IAPC)
Wednesday, April 3, 2024, 3:00 PM**

Hybrid Meeting

Legal Action Report

1. Call to Order/Roll Call– 3:06 PM

COMMISSION MEMBERS PRESENT: Brian Andrews (Ward 4); Robert Clark, Chairperson (Ward 5); Lois Pawlak, Vice Chairperson (Ward 6)

COMMISSION MEMBERS ABSENT/EXCUSED: Mayor's Appointee (Vacant); Ward 1 Appointee (Vacant); Bruce Burke (Ward 2); Ward 3 Appointee (Vacant)

COMMISSION MEMBERS LATE: N/A

COMMISSION MEMBERS EXCUSED EARLY:

A quorum was established.

STAFF MEMBERS: Aaron Williams, Principal Internal Auditor (Ex Officio, Non-Voting); Marcela Ceballos, Finance Administrator, Department of Business Services; Emilia Eveningred, Finance Manager, Department of Business Services

2. Approval of the March 6, 2024, IAPC Meeting Minutes

Commissioner Andrews moved to approve the minutes, seconded, passed by a vote of 3 to 0.

3. Staff Update

Deputy Director of Business Service, Aaron Williams, provided an update to the commission. Discussion included updates on the City's budget process for Fiscal Year 2025, American Rescue Plan (ARPA), voter approved propositions, and Business Services hiring status. No action taken.

4. Review of the Fiscal Year 2023 Annual Comprehensive Financial Report – 45 minutes

Chairperson Clark opened the item and did not have any questions. Vice Chair Pawlak did not have any questions. Commissioner Andrews had questions that were answered by Ms. Ceballos. No action taken.

5. Call to the Audience – 15 minutes

No audience comments presented. No action taken.

6. **Future Agenda Items – 5 Minutes**

Discussion on vacant commission seats. Mr. Carranza to follow up with the Mayor and Council to address vacancies and discuss the future of the commission. Future agenda items were identified; Strategies for vacancies on Mayor and Council docket; Overview of Budget Report; Expenditure Limitation Report; Speed enforcement vans; Public Safety negotiations pay and vacancies; City wide vacancies.

Chairperson Clark commended and thanked Commissioner Andrews for his service with the IAPC. Vice Chair Pawlak echoed those sentiments.

7. **Adjournment – 4:19 PM**

Discussion on vacant commission seats. Mr. Carranza to follow up with the Mayor and Council to address vacancies.

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Vacant; **(W2)** Bruce Burke; **(W3)** Vacant; **(W4)** Brian Andrews; **(W5)** Robert Clark, Chairperson; **(W6)** Lois Pawlak, Vice Chairperson

Staff Liaisons:

Aaron Williams, Principal Internal Auditor (Ex Officio, Non-Voting); Antonio Caranza, Project Manager

Note:

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.