



Fire Code Review Committee  
Tuesday, May 2<sup>nd</sup>, 2023, 2:00 PM  
Fire Central - RM 266  
300 S Fire Central Pl  
Tucson, Arizona 85701

**Mark S. Favara, Chair**

**Elliot Berg, Vice-Chair**

## **Minutes of May 02, 2023, Meeting**

### **1. CALL TO ORDER AND ROLL CALL**

At 2:00 p.m., Mark Favara called the meeting to order at Tucson Fire Central, Large Meeting Room 266, at 300 S. Fire Central Pl.

Roll call was conducted by Andrea Mariles and recorded as follows:

#### **MEMBERS PRESENT**

Elliott Berg  
Mark Favara  
James Palmer  
Daniel Matlick  
Betsy Johnson  
Leo Quesada

#### **STAFF PRESENT**

Michael Ashford, Fire Marshal  
Glenn D'Auria, Project Manager  
Andrea Mariles, Assistant  
John Vincent, Lead Inspector

#### **MEMBERS ABSENT**

Buzz Wright Jr  
Jim Kazal

#### **STAFF ABSENT**

Patricia Shelton, Plans Examiner

#### **GUESTS:**

None.

A quorum was established at 2:01PM.

### **2. INTRODUCTIONS**

Mark welcomed the committee and asked that everyone introduce themselves.

**3. APPROVAL OF MINUTES: September 19, 2019**

A motion to approve the minutes was made by Mr. Palmer with a second by Ms. Johnson

Motion approved at 2:03 PM by unanimous voice vote.

**4. Appreciation for Steve Herzog:**

Daniel Matlick recommended the purchasing of a plaque in appreciation of Steve Herzog, former Chairman. Consensus to have Staff order one.

No action taken.

**5. Board Positions:**

Reappointment of Leo Quesada was finalized. Signed by City Manager Michael Ortega and sent to Board and Commissions.

Mark Favara to be the Chairman. All in favor.

Elliot Berg for Vice Chairman. Motion by Daniel Matlick and seconded by James Palmer.

**6. Open Meeting Law:**

Discussion was held by Elliot Berg, about violations from City Clerk Office. Notice of the meeting needs to be provided at least 2 days prior to the meeting.

Discussed about meeting in person and virtually.

No action taken.

**7. COT Permitting System: 2:13 PM**

Glenn D'Auria introduced EnerGov, City of Tucson new permitting system.

Discussion followed.

No Action Taken.

**8. Development Review Fee Schedule: 2:21 PM**

Glenn D'Auria explains fee schedule.

Discussion followed.

**9. Adoption of 2024 IFC and Amendments: 2:34 PM**

Glenn D’Auria speaks about adopting the 2024 version of IFC in January 2024. Michael Ashford spoke about purchasing 2024 IFC books in August of 2023.

Discussion followed.

**10. Call to the Audience: 3:02PM**

**11. Future Agenda Items:**

- 2024 International Fire Code & Amendments
- Purchase of 2024 books.
- Discuss Policy

**12. Next Meeting Date:**

Tuesday, August 22<sup>nd</sup>, 2023

**13. Adjournment – Meeting adjourned at 3:09 PM**