

CITIZENS' WATER ADVISORY COMMITTEE
(CWAC)

Wednesday, November 1, 2023, 8:00 a.m.

Virtual Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) **Call to Order / Opening Statement:**

CWAC Vice Chair Alison Jones called the meeting to order at 8:02 a.m.

2) **Roll Call:**

Those present and absent were:

Present:

Alison Jones, Vice Chair	Representative, Ward 6
Ed Hendel	Representative, Mayor
Steven Washburn	Representative, City Manager
Juliet McKenna	Representative, City Manager
Val Little	Representative, City Manager
Raul Ramirez	Representative, Ward 1
Lisa Shipek	Representative, Ward 3
Robert Jaramillo	Representative, Ward 5
James Doyle	Ex-Officio (Non-Voting) Pima County Regional Wastewater Reclamation Department
John Kmiec	Ex-Officio (non-Voting) City of Tucson Water Department Director

Absent:

Rory Juneman, Chair	Representative, City Manager
Melissa Lal*	Representative, Ward 4
Andrea Gerlak	Representative, City Manager

3) **Announcements** – Member Juliet McKenna announced the upcoming happy hour for Southern Arizona Water Professionals. Member Stephen Washburn shared information on Fish Fest.

4) **Review and approval of October 4, 2023, Legal Action Report and Meeting Minutes – Motion:** Member Washburn moved to approve the Legal Action Report & Meeting Minutes. Member McKenna duly seconded the motion. **Discussion:** None. The **motion passed** on a roll-call vote of 8 – 0.

5) **Director's Report** – (Item taken out of order) Tucson Water Director John Kmiec provided brief updates as follows:

- a) Mayor and Council items:
 - i) October 17
 - SS: Pilot of a Small Agriculture Rate
 - Public Hearing: Commercial Rate Structure changes
 - Regular Meeting: Adoption of the 1W2100 Plan
 - ii) November 14
 - SS: PFAS Quarterly Update
 - Consent Agenda WIFA Loan for Northwest Well Treatment Facility
- b) Colorado River Update
- c) Potable and Reclaim Demand

Members asked questions; Director Kmiec fielded questions throughout his Report to clarify information for the committee and provide important information on water matters.

- 6) **2022 Conservation Annual Report** – (Item taken out of order) Candice Rupprecht, Tucson Water Program Manager, provided an overview for members to review and comment on. The items reviewed and discussed were:

- a) 2022 Milestones
- b) FY22 Budget Expenditures
- c) Annual GPCD (Tucson Water Service Area trends 2000-2022)
- d) Water Audits
 - i) Audit Findings
- e) Rebates and Incentives
 - i) Incentive Program Updates
 - ii) Water Conservation Kits
 - iii) Annual Incentive Activity
- f) Cumulative Savings
- g) Program Costs
- h) Education and Outreach
- i) Drought Plan Updates and Tier 1 Responses
- j) 2023 Focus Areas

The committee held an open discussion. No action was taken on this item.

- 7) **Capital Improvement Program Update** - (Item taken out of order) John Van Winkle, Tucson Water Chief Engineer, provided an informative presentation on the program. The items reviewed and presented were:

- a) Approved FY24 Budget
 - i) Tracking: Planned vs. Actual CIP Spending
- b) Project Delivery Variability
 - i) Material costs/availability
 - ii) External Agency Driven Projects

- iii) Securing Bids
- iv) Labor and Staffing Shortages
- v) Project Delivery
- vi) Aging Infrastructure
- c) Well Drilling
- d) Reservoir Rehabilitation
- e) Hydro Tank Rehabilitation
- f) Southeast Area Plan Update
- g) Corona De Tucson Interconnect
- h) Corona De Tucson Reservoir
- i) CAVSARP Facility Upgrades
- j) Main Replacements
- k) Compensated System Conservation Projects
- l) CIP Process Improvements

The committee held an open discussion during the presentation.

No Action was taken on this item.

- 8) **Member Recognition** - (Item taken out of order) John Kmiec, Tucson Water Director, and Alison Jones, Vice Chair, shared their appreciation and gratitude for CWAC Member Mark Stratton. Member Stratton dedicated eight years of his service to the committee. Committee members also had an opportunity to thank Member Stratton for his community service.
- 9) **Subcommittee Reports** - Each subcommittee chair reviewed agenda item discussions held at previous meetings and updated the committee on future subcommittee topics.
- 10) **Call to Audience** – None
- 11) **Future Meeting / Agenda Items** – Vice Chair Jones reviewed the current agenda list and requested members to send future items to Jessica Rodriguez.
- 12) **Adjournment** – The meeting was adjourned at 9:39 a.m.