



# Community Police Advisory Review Board (CPARB) Minutes

Tuesday, September 19, 2023  
*Tucson Convention Center - Boardroom*  
*250 S. Church Ave, Tucson, Arizona 85701*

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1. **Call to Order and Roll Call**

The meeting was called to order by Chair Kate Calhoun at 5:32 p.m. Those present and absent were:

**Members Present:**

Kate Calhoun *Chairperson*  
William Ricketts III  
Martha Lemen

**Representing:**

Ward 4  
Ward 5  
Ward 6

**Ex-Officio Members:**

Mitch Kagen *Ex-Officio (Non-Voting)*  
Asst. Police Chief Diana Duffy *Ex-Officio (Non-Voting)*  
Ofc. Henry Gamez *Ex-Officio (Non-Voting)*  
Capt. Tim Reese  
Carlos R. Portillo *(Non-Voting)*

City Manager's Office  
Chief of Police  
TPOA  
OPS  
Advisory Member

**Members Absent:**

Jaime Tadeo  
Annabelle Nuñez *Vice Chair*  
Vacant  
Vacant

**Representing:**

Mayor  
Ward 3  
Ward 1  
Ward 2

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**Others Present:**

Lt. Aaron Wine  
Roi Lusk  
Rene Figueroa, *Administrative Assistant*  
Stephen Moore  
Frank Ortiz

Tucson Police Department  
City Attorney's Office  
City Clerk's Office  
Guest  
Guest

**2. Approval of Legal Action Report and Summary Minutes from August 15, 2023.**

It was moved by Martha Lemen, duly seconded by William Ricketts, and passed by a roll call vote of 3 to 0, to approve the Legal Action Report and Summary Minutes from August 15, 2023.

**3. Report from Chairperson (Information Only)**

Chair Calhoun reported that William Ricketts had completed his required hours.

**4. Call to the Audience:**

Steven Moore handed out a letter he had written to M/C back in 2020. He spoke about how CPARB should do more community events and the lack of required training. He wants to see CPARB do more than they have in the past.

**5. Presentation: City of Tucson 911 System**

Frank Ortiz gave a brief background of his career thus far. He presented his PowerPoint and gave information regarding how the 911 system works. The 911 centers were merged in December of 2017. He showed the hierarchy of the 911 system. When they receive a call, the 911 operator determines if it's a fire or police issue. The 911 center is staffed 24/7, there are about 3,055 calls a day in total. There is a new "text to 911" option for individuals who cannot speak for whatever reason. MDally is another new option that will put citizens on the phone with licensed physicians to administer referrals, refills of medication, or prescriptions over the phone. Dispatchers require 45 WPM, no criminal background, and a minimum age of 18 years old for employment.

*Presentation given by Public Safety Communications Manager Frank Ortiz*

**6. Review of TPD Investigations:**

1. Case # 22-0337

The incident occurred on July 13, 2022, in midtown. Five officers were named in the complaint, the complainant alleged TPD's response to the medical emergency wasn't efficient and they were rude. The commission believed the Officers did what they could by providing CPR and applying a tourniquet.

William Ricketts Motioned, Martha Lemen seconded to find the case fair and thorough. Passed by a vote of 3-0

2. Case # 22-0420

The incident occurred on October 31, 2022, in the operation division west. The complainant alleged failure to provide appropriate services. The complainant's brother was deaf and he alluded to the fact he spoke to Chief Kasmar regarding documentation. The TPD body cam footage showed that the officers were very sensitive to the family members.

Martha Lemen Motioned, William Ricketts seconded to find the case fair and thorough. Passed by a vote of 3-0

3. Case # 22-0333

This incident occurred in Operation Division East, the allegations were rudeness and refusal to give name and badge number. The officer called the wrong number of someone with a similar name. The commission decided nothing was done wrong in this situation.

Chair Kate Calhoun Motioned, Martha Lemen seconded to find the case fair and thorough. Passed by a vote of 3-0

**7. Tucson Police Department:**

- A. Asst. Police Chief Diana Duffy stated PNI locations are still being worked on. There has been an 85% decrease in crime in those pinpointed locations. She also announced 21 CSO officers will be coming out in the next few weeks. The CSO officers will be able to take additional call types to help relieve TPD officers. Officer Gamez was also happy to announce there is a new Officer wellness EKG program that should roll out in November. The purpose of the program is to do an overall wellness scan of the officer's hearts to make sure they are not on the verge of strokes, heart attacks etc.
- B. No updates were given on OPS, it's business as usual and they are working on clearing up 130 open investigations that are considered minor.

**8. Office of Independent Police Auditor**

Mitch let the commission know he will be absent from the October meeting, he will be in the Philippines.

The report was given by Mitch Kagen, Independent Police Auditor. Discussion was held, no action was taken.

**9. CPARB Vacancies**

Carlos Portillo had knee surgery but is still interested in becoming a full-fledged voting member of CPARB. The commission was urged to spread the word to possible candidates.

**10. Future Agenda Items**

Asst. Police Chief Diane Duffy will be in training for the October meeting, Ofc. Henry Gamez may also be out for the same training. The clerk's office will reach out to Ward 6 for availability to have the October CPARB meeting.

**11. Adjournment: 7:01 p.m.**

**NEXT MEETING:**  
October 17, 2023  
*Ward 6 Community Room*  
*In-Person Meetings*  
3202 E. First Street, Tucson, Az 85716