



Tucson Police and Fire PSPRS Boards  
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## MEETING MINUTES Tucson Fire PSPRS Board Thursday August 3, 2023 at 9:00 a.m.

Members of the Boards, staff, and the public were able to attend in person or remotely, through technological means, as permitted under Arizona law. *For members of the public that wanted to attend remotely, a Microsoft Teams conference call bridge was established so the meeting could be accessed via telephone.*

To access the meeting by telephone through the Microsoft Teams conference call bridge, members of the public could dial (213) 293-2303 then enter access code 902 549 140#

Mayor Romero called the Tucson Fire PSPRS Board meeting to order at 9:01 a.m.

### 1. ROLL CALL

#### Fire Board Members:

<b>Present:</b>	Regina Romero	Chair
	Anna Rosenberry	Member
	Paul Fimbres	Member
	Nathan Weber	Member
	Jason Adler	Member

<b>Also Present:</b>	Rob Brandt	Police Board Member
	Mark Ewings	Police Board Member
	Steven Bossé	Board Attorney
	Michael Jesse	Board Secretary
	Susanna Horn	Local Board Office
	Tammy Webb	Local Board Office
	Juan Ramirez	Mayor's Office, City of Tucson

A Fire Board quorum was established with Mayor Romero, Mr. Fimbres, Ms. Rosenberry, Mr. Weber, and Mr. Adler attending in person.

**2. POLICE CONSENT AGENDA: ITEMS A – D****A. MINUTES FOR APPROVAL –July 06, 2023****B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Chaplin, Robert	NSR	07/13/2023	08/01/2023	TBD
Szelewski, Jr., Robert	NSR	07/12/2023	08/01/2023	TBD
Bernal, Edward	Retiree Death	07/03/2023	08/01/2023	(\$3,238.11)

**C. ELECTION TO PARTICIPATE IN DROP**

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Parker, Stephen	25.717	07/28/2023	08/01/2023
Van Norman, Jeffrey	32.000	07/28/2023	08/01/2023

**D. APPROVAL OF EXPENDITURES**

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	August Retainer	08/03/2023	\$ 400.00	Workday
Sunnyside Medicenter, P.C.	New Evaluation	07/13/2023	\$ 1,025.00	Workday

**No action taken by the Fire Board on this Police Item.**

**3. FIRE CONSENT AGENDA: ITEMS A – D****A. MINUTES FOR APPROVAL- July 06, 2023****B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Campbell, Joshua	NSR	07/29/2023	08/01/2023	TBD
Carlson, Keith	Retiree Death	05/01/2023	6/01/2023	(\$5,620.83)
Marcisak, Gene	Retiree Death	05/01/2023	6/01/2023	(\$4,714.36)

**C. DROP EXTENSION APPROVALS**

<u>Name</u>	<u>End Date</u>	<u>Extension Approval Date</u>
Murphy, Michael	11/30/2023	06/16/2023

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES  
08/03/2023

APPROVED  
09/07/2023

**D. APPROVAL OF EXPENDITURES**

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	August Retainer	08/03/2023	\$ 400.00	Workday

Mayor Romero congratulated Mr. Campbell on his retirement, distinguished career, and wonderful public service to the community for the past 26 years and added that she was happy he would continue to serve on the Tucson Firefighters Association Board.

**Motion** by Mr. Adler, seconded by Mr. Weber, that Fire Items A-D are adopted as written. Motion **CARRIED** by a roll call vote of 5-0

**4. ANNUAL DISABILITY PHYSICAL – REQUIREMENT**

Police

<u>Name</u>	<u>DOM:</u>	<u>DOR:</u>	<u>Last Exam</u>	<u>Type</u>
Ives, Jason	02/22/2007	09/10/2021	08/04/2021	Accidental
Brown, Stephanie	01/23/2005	07/30/2020	08/15/2022	Accidental

**No action taken by the Fire Board on this Police Item.**

**5. APPLICATION FOR DISABILITY PENSION (Retroactive - DROP RETIREE)**

**Review of Board Physician Report**

Police - Attachments

<u>Name</u>	<u>DROP Ret Date:</u>	<u>60-month DROP Period End Date</u>	<u>Eff Date:</u>	<u>Application Type</u>
Olivares, Albert	05/26/2022	05/31/2022	06/01/2022	Accidental

**No action taken by the Fire Board on this Police Item.**

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## 6. FUND/OFFICE INFORMATION

- 2024 Board Meeting Calendar Discussion

Mr. Jesse mentioned that, at the last meeting, it was requested an item be added to the agenda for this meeting to discuss the possibility of changing the meeting schedule from the first Thursday of the month back to the first Tuesday of the month. This would be effective for calendar year 2024. Mr. Jesse said that this item was for discussion and a decision was not necessarily needed at this time.

Mayor Romero mentioned that she would have a conflict if the meetings were to return to Tuesdays as Mayor and Council meetings were held on Tuesdays. Those meetings could start as early as noon. Further, time was also needed prior to the meetings for preparation. Mr. Jesse said that he suspected the same was true for Ms. Rosenberry and she agreed.

Mr. Brandt explained that the reason the discussion came up was due to Local Board Office staff mentioning that Tuesdays would be more convenient for their workflow but said the Police Board and Fire Board certainly acknowledge the scheduling conflict issues that Tuesdays present.

Mayor Romero also suggested the possibility of Wednesdays. Due to the Local Board Office staffing and Mr. Bossé's unavailability that day, it was concluded the best scenario was to continue holding the PSPRS Local Police Board and the PSPRS Local Fire Board meetings at 9:00 a.m. on the first Thursday of the month.

Mr. Weber wanted to clarify that the reason for the change back to Tuesdays was being considered was the ability of the Local Board Office to process vendor payments in a timelier manner. Mr. Jesse clarified that he is still learning the Workday process but previously any invoices needed to be submitted by noon on Wednesday. So, meetings on Thursdays delayed payments by a week.

Mayor Romero said her preference was for the meetings to remain on Thursdays. Mr. Jesse pointed out that the only Thursday that would cause a scheduling conflict, due to a holiday, would be the July 4, 2024 meeting date. The board agreed that Tuesday July 2, 2024 would be a better alternative.

**Motion** made by Mr. Brandt, seconded by Mr. Weber, that 2024 calendar year meetings for the PSPRS Local Police Board and the PSPRS Local Fire Board will

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continue to be held on at 9:00 a.m. on the first Thursday of the month except for the July meeting which will be held at 9:00 a.m. on Tuesday July 2, 2024.

Motion **CARRIED** unanimously (7-0) in a joint vote of the Police and Fire Boards.

- Miscellaneous / Other

Mr. Jesse let board members know that the Workday implementation for PSPRS had been completed. He is now working on the implementation for the new system PSPRS is rolling out next year. The test pension contribution files for that implementation were due July 3. They were submitted and approved in April. Mr. Jesse said that he was now working with the IT department to create a test demographic file for the next test phase. The due date for that test demographic file to be submitted is August 7. The next phase involves health insurance premium reporting files. It launched August 2.

Mayor Romero told board members that Mike Townsend, PSPRS Executive Director, would be making a presentation during a Mayor and Council study session August 8, 2023, at 2:00pm. Mayor Romero said this was an in-person meeting and invited everyone to attend as it is expected to include an overall update on PSPRS, a discussion of the positive changes/progress made over the last few years by the PSPRS Board of Trustees, and possibly some commentary on the City of Tucson 115 pension trust.

Mr. Fimbres asked if this session would be available online. Mayor Romero said it would. Mr. Weber thanked Mayor and Council for the opportunity and added that City of Tucson is the third largest employer contributing to the Public Safety Retirement System.

## 7. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **September 7, 2023** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mayor Romer adjourned the Fire Board meeting at 9:27 a.m.

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Michael J. Jesse, Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regina Romero, Chair

\_\_\_\_\_  
Date

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