



PARK TUCSON COMMISSION MEETING MINUTES

Meeting held virtually via Microsoft Teams
January 24, 2023



1. Call to Order
Vice Chair Jeannine Mortimer called the meeting to order at 8:02a.m.

2. Roll Call
Jeffrey Stewart called the roll and determined that a quorum was present.

<u>Members Present</u> Casey Anderson Zachary Baker Jill Brammer Dale Calvert Glenn Grabski Richard Mayers Valeria Moraga Jeannine Mortimer Alexa Scholl Jeffrey Stewart	<u>Members Absent</u> Jane McCollum Cathy Rivers Jane Roxbury Jim Sayre	<u>Staff Present</u> Donovan Durband, Park Tucson Administrator Omar Garcia, Park Tucson Management Assistant Others attending Diana Amado Ward 6 Aide, Amanda Valenzuela, DTM Public Information Office
--	---	---

3. Call to the Audience
None present
4. Minutes from the December 20, 2022 Commission Meeting
Moved to accept by Dale Calvert seconded by Glenn Grabski.
5. Chair’s Report.
None
6. Election of Officers.
Dale Calvert nominated a slate of officer candidates to serve again in 2023: Chair, Jane McCollum - Vice Chair, Jeanine Mortimer – Secretary, Jeffrey Stewart. Nominations were seconded by Alexa Scholl. All in attendance voted aye but one, opposed, Richard Mayers.
7. Park Tucson Financial Report

The City's transition to a new reporting system is still in progress and as a result, staff is not yet able to create financial statements for the year to date.

Omar Garcia and Donovan Durband presented some revenue records from the vendor-hosted software for lots and garages, for December and January month-to-date.

Garage and lot revenue during the week of the Fourth Avenue Winter Street Fair was nearly \$38,000. Staff does not yet have a current fund balance to report.

The total debt and interest payment is \$1,600,000 in FY23 and most of it will need to be paid in late June.

No action taken.

8. Subcommittee Reports

Finance & Capital Needs Subcommittee

Dale Calvert reported that the subcommittee had met last week and had seen the same financial information presented here. Staff had reported that the final shipment of 4G meters is on the way.

No action taken.

Marketing Subcommittee

Nothing to report

No action taken.

Business District Parking Subcommittee

Zach Baker stated that the subcommittee wasn't able to meet this month due to vacations.

No action taken.

Neighborhood & Residential Parking Subcommittee

Richard Mayers stated that the subcommittee will be adding two agenda items to its next meeting.

No action taken.

9. Complete Streets Coordinating Council Update

Jill Brammer reported that she has not yet received minutes from the December meeting and the committee meets again tomorrow night. She reported that Gabriela Barillas of DTM had reported to CSCC on the Slow Streets program, and that she was interested in applying for funding from that program to protect Iron Horse neighborhood. Richard Mayers asked for a report on the Pascua Yaqui Loop Bike Path. Dale Calvert announced that a first draft of the RTA project selection has been approved.

No action taken.

10. Campus Community Relations Committee Update

Jeffrey Stewart has been reappointed to PTC. North University and Jefferson Park Neighborhoods have requested funds from Neighborhood Reinvestment.

No action taken.

11. Administrator's Report.

Donovan Durband reported on staffing. Enforcement staff is still low, with six vacancies. Of four job postings over the year prior to November there had been just one new hire, but Park Tucson was able to hire another agent in December. Another posting is happening now, with interviews of candidates this week. The starting rate is now \$1/hour higher than during the four hiring processes in 2021-2022.

The online permitting project for the Neighborhood Residential Program is being resumed so that this service can be made available to residents this summer. The vendor, Gtechna, needs to develop the software further so that it aligns cohesively with the rules of the program.

Blake Richards has been assigned to temporarily fill the City Engineer/Engineering Administrator position following the retirement of Lance Peterson, so Donovan is again reporting directly to Deputy Director Robin Raine.

The Tucson Gem Show is unofficially underway and Park Tucson is operating a lot at the Mercado for paid parking in a partnership with Gadsden Company.

The upgrade of parking meters from 2G to 4G is nearly complete.

New signage and decals for parking meters is coming with QR codes, website information and phone numbers. Several of these have been installed.

Park Tucson is undertaking an on-street parking occupancy survey in all districts, Monday through Sunday, early morning to late night. Donovan is doing many of the counts himself, while agents are doing counts as they patrol the business districts. Donovan stated that, while the extension of meter enforcement hours is likely to be recommended in some areas, the recommendation would not be anything close to 24 hours as was recently mentioned at the Downtown Safety Summit meeting. There would be no need or reason for an extreme change such as that.

12. Future Agenda Items

Richard Mayers requested that those PTC members appointed by Mayor and Council report back to PTC on feedback they receive from their Mayor and Council Members or their ward office staff. These reports can be agendaized after PTC members have meetings with Council Members and/or their staff.

13. Adjournment at 8:57a.m.