



2017 Public Safety Tax Oversight Commission 2022 Annual Report

February 22, 2022 – Virtual Meeting

- 1. Call to Order & Roll Call** – Commission Chair Andrew Townsend called the meeting to order at 5:30 p.m. Roll call was taken, and quorum was established, 7-1.
- 2. Review & Approval of December 1, 2021 Meeting Minutes** – Commission member Bob Gugino motioned to approve the December 1, 2021 meeting minutes as presented. Commission member Oscar Gandy seconded the motion. The minutes were passed by a roll call vote of 7-0.
- 3. Introduction of Michael Silva as TPD’s New Ex-Officio** – Program Manager Jeffrey Whiting welcomed Assistant Chief Michael Silva as the newest addition to the commission. Mr. Whiting said Assistant Chief Silva would be taking over Assistant Chief Eric Kazmierczak’s Ex-Officio position representing TPD on account of Assistant Chief Kazmierczak’s reassignment. Assistant Chief Silva thanked Mr. Whiting and introduced himself.
- 4. Update on Website Visitor Count and Inquiries** – Program Manager Jeffrey Whiting provided an update on the visitor count and inquiries to the [Tucson Delivers website](#). Report was given. No action was taken.
- 5. Financial Update (Expenditures and Revenues)** – Program Manager Jeffrey Whiting presented and provided updated financial documents, which reflected revenue collections and expenditures through January 2022. Report was given. No action was taken.
- 6. Items for Future Meetings & Future Meeting Date(s)** – Commission Chair Andrew Townsend suggested a few dates for the next tentative meeting. All members agreed on May 10, 2022 at 5:30 p.m.
- 7. Call to the Audience** – No members of the public were in attendance virtually, therefore, there was no Call to the Audience.
This is the time when any member of the public may address the Public Safety Tax Oversight Commission. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. If additional time is needed to address the Public Safety Tax Oversight Commission, it may be considered as an agenda item for a future meeting.
- 8. Adjournment** – Commission Chair Andrew Townsend adjourned the meeting at 6:05 p.m.

May 10, 2022 – Virtual Meeting

- 1. Call to Order & Roll Call** – Commission Chair Andrew Townsend called the meeting to order at 5:32 p.m. Roll call was taken, and quorum was established, 7-1. Although unable to officially participate, new commission member Drew Eriotes was in attendance.
- 2. Review & Approval of February 22, 2022 Meeting Minutes** – Commission member Bob Gugino motioned to approve the February 22, 2022 meeting minutes as presented. Commission member Oscar Gandy seconded the motion. The minutes were passed by a roll call vote of 7-0.
- 3. New Member Introductions** – Commission Chair Andrew Townsend introduced TFD’s new Ex-Officio Fire Chief Paul Moore and the commission’s newest member Drew Eriotes, the City Manager’s appointee. Commission members welcomed them both to the commission.
 - **Fire Chief Paul Moore – TFD’s New Ex-Officio**
 - **Drew Eriotes – City Manager Appointee**
- 4. Update on Website Visitor Count and Inquiries** – Program Manager Jeffrey Whiting provided an update on the visitor count and inquiries to the Tucson Delivers website. Report was given. No action was taken.
- 5. Financial Update (Expenditures and Revenues)** – Program Manager Jeffrey Whiting presented and provided updated financial documents, which reflected year to date revenue collections and expenditures. Report was given. No action was taken.

- 6. Items for Future Meetings & Future Meeting Date(s)** – Commission Chair Andrew Townsend suggested the next meeting be held on August 9, 2022 at 5:30 p.m. All members agreed.
- 7. Call to the Audience** – No members of the public were in attendance virtually, therefore, no Call to the Audience. *This is the time when any member of the public may address the Public Safety Tax Oversight Commission. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. If additional time is needed to address the Public Safety Tax Oversight Commission, it may be considered as an agenda item for a future meeting.*
- 8. Adjournment** – Commission Chair Andrew Townsend adjourned the meeting at 5:51 p.m.

July 27, 2022 – Special Virtual Meeting

- 1. Call to Order & Roll Call** – Commission Chair Andrew Townsend called the meeting to order at 6:05 p.m. Roll call was taken, and quorum was established, 7-2.
- 2. Program Status & Updates** – Program Manager Jeffrey Whiting provided updated financial information for the Tucson Delivers Safer City/Better Streets program and the revenues collected through the end of the Fiscal Year (June 30, 2022). Mr. Whiting presented information on the financial projections of Prop 101 construction projects, Fire Station 12, and Fire Station 4.
 - a. Financial Review** – Mr. Whiting discussed surplus revenues as well as the projected deficit within the current Prop 101 construction budgets. Mr. Whiting requested from the commission to consider making a recommendation to Mayor and Council, giving direction on utilizing surplus funding to offset the deficit. Discussion was held.
Commission member Bob Gugino made a motion to recommend the utilization of up to but not to exceed \$18 million of the surplus funding to offset the construction cost deficit. Commission member Margarita Bernal seconded the motion. The motion passed unanimously with a roll call vote of 7-0.
 - b. Fire Station 12 – (250 S Harrison Rd, Tucson, AZ 85710)** – Mr. Whiting discussed the health and safety upgrades for the remodel of Fire Station 12 and the physical challenges associated with this location. Mr. Whiting requested from the commission to consider making a recommendation to Mayor and Council to upgrade the remodel of Fire Station 12 to a rebuild of the station at a different location to accommodate the health and safety upgrades for the firefighters, as well as the possibility for site expansion at a later date, with surplus Prop 101 funding. Discussion was held. Commission member Margarita Bernal made a motion to table Agenda item 2b (Fire Station 12) until the next PSTOC meeting for further information and time to consider the request. Commission member Bob Gugino seconded the motion. The motion was passed unanimously by a roll call vote of 7-0.
 - c. Fire Station 4 – (2102 N Dragoon St, Tucson, AZ 85745)** – Mr. Whiting discussed adding Fire Station 4 as a remodel to the Prop 101 program, with the use of surplus Prop 101 funding. Mr. Whiting requested from the commission to consider making a recommendation to Mayor and Council to add Fire Station 4 as a remodel project if Fire Station 12 was upgraded from a remodel to a rebuild project. Discussion was held. Commission member Margarita Bernal made a motion to table Agenda item 2c (Fire Station 4) until the next PSTOC meeting for further information and time to consider the request. Commission member Bob Gugino seconded the motion. The motion was passed unanimously by a roll call vote of 7-0.
- 3. Next Meeting – August 9, 2022 at 5:30 p.m.** – Commission chair Andrew Townsend suggested having the next meeting in-person at Fire Station 9 to discuss tabled agenda items and to take a tour of the new station. Commission member Harriet Harrell requested the meeting be hybrid. Program Manager Jeffrey Whiting said the meeting can be hybrid, but the tour might have some challenges. Hybrid or in-person meetings will need to be confirmed with the City Clerk’s office.
- 4. Call to the Audience** – No members of the public were in attendance virtually, therefore, no Call to the Audience. *This is the time when any member of the public may address the Public Safety Tax Oversight Commission. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. If additional time is needed to address the Public Safety Tax Oversight Commission, it may be considered as an agenda item for a future meeting.*
- 5. Adjournment** – Commission Chair Andrew Townsend adjourned the meeting at 7:26 p.m.

August 9, 2022 – Hybrid Meeting

- 1. Call to Order & Roll Call** – Commission Chair Andrew Townsend called the meeting to order at 5:30 p.m. Roll call was taken, and quorum was established, 7-2.

- 2. Review & Approval of May 10, 2022 and July 27, 2022 Meeting Minutes** – Commission member Bob Gugino motioned to approve the May 10, 2022 meeting minutes as presented. Commission member Jon Aitken seconded the motion. The minutes were passed by a roll call vote of 7-0. Commission member Jon Aitken motioned to approve the July 27, 2022 meeting minutes as presented. Commission member Bob Gugino seconded the motion. The minutes were passed by a roll call vote of 6-0-1.
- 3. Update on Website Visitor Count and Inquiries** – Program Manager Jeffrey Whiting stated that he was unable to obtain the updated visitor count and inquiries for the Tucson Delivers website due to technical difficulties that the IT department was experiencing and said he could provide the information within the next 48 hours. No action was taken.
- 4. Financial Update (Expenditures and Revenues)** – Program Manager Jeffrey Whiting presented and provided updated financial documents, which reflected year to date revenue collections and expenditures. Report was given. No action was taken.
- 5. Program Status & Updates** – Program Manager Jeffrey Whiting presented and provided more information, as requested by commission members at the previous meeting, on Fire Station 12 and Fire Station 4. Discussion was held.
 - a. Fire Station 12 – (250 S Harrison Rd, Tucson, AZ 85710)** – Mr. Whiting requested from the commission to consider moving forward with making a recommendation to Mayor and Council to upgrade the remodel of Fire Station 12 to a rebuild of the station at a different location to accommodate the health and safety upgrades for the firefighters, as well as the possibility for site expansion at a later date, with surplus Prop 101 funding of \$6,960,000.
 - b. Fire Station 4 – (2102 N Dragoon St, Tucson, AZ 85745)** – Mr. Whiting requested from the commission to consider moving forward with a recommendation to Mayor and Council to add Fire Station 4 as a remodel project with a requested budget of \$900,000, now that Fire Station 12 has been approved to be upgraded from a remodel to a rebuild project.

Commission member Bob Gugino made a motion to recommend the utilization of up to \$6,960,000 of surplus funds for the relocation and the cost of construction for the new Fire Station 12. Commission member Jon Aitken seconded the motion. The motion was passed unanimously by a roll call vote of 7-0.

Commission member Margarita Bernal made a motion to recommend the utilization of the \$550,000 in funding for Fire Station 12 and an additional \$350,000 in surplus funding, for a total not to exceed \$900,000 while also considering the possibility of design costs similar to other fire station remodels, to add Fire Station 4 as a remodel project in Package 2 of the Prop 101 program as the replacement of the Fire Station 12 remodel. Commission member Jon Aitken seconded the motion. The motion was passed unanimously by a roll call vote of 7-0.
- 6. Items for Future Meetings & Future Meeting Date(s)** – Commission member Margarita Bernal requested an update from City leadership on utilizing surplus funds for patrol vehicles. Ms. Bernal also requested an update on surplus funds. Commission member Bob Gugino requested a list from Chief Michael Silva highlighting how Police can utilize surplus funding. Program Manager Jeffrey Whiting would provide update on design cost savings for Fire Station 4. Commission members discussed and agreed to have the next meeting virtually on September 20, 2022 at 5:30 p.m.
- 7. Call to the Audience** – No members of the public were in attendance virtually, therefore, no Call to the Audience.

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- 8. Adjournment** – Commission Chair Andrew Townsend adjourned the meeting at 6:41 p.m.

October 25, 2022 – Virtual Meeting

- 1. Call to Order & Roll Call** – Commission Chair Andrew Townsend called the meeting to order at 5:30 p.m. Roll call was taken, and quorum was established, 7-2.
- 2. Introduction of New Tucson Delivers Program Manager** – Program Manager Jeffrey Whiting announced this would be his last meeting as the Program Manager for the Public Safety Tax Oversight Commission (PSTOC), as he has accepted another position with the Tucson Police Department. The Commission thanked Mr. Whiting for his time on PSTOC and wished him all the best. Mr. Whiting introduced his replacement, Terry Gilliland as the new Program Manager. Mr. Gilliland briefly introduced himself and the Commission welcomed him.

- 3. Review & Approval of August 09, 2022 Meeting Minutes** – Commission member Margarita Bernal motioned to approve the August 9, 2022 meeting minutes as presented. Commission member Bob Gugino seconded the motion. The minutes were passed unanimously by a roll call vote of 7-0.
- 4. Update on Website Visitor Count and Inquiries** – Program Manager Jeffrey Whiting provided an update on the visitor count and inquiries to the Tucson Delivers website. Report was given. No action was taken.
- 5. Financial Update (Expenditures and Revenues)** – Program Manager Jeffrey Whiting presented and provided updated financial documents since July 2022. Report was given. No action was taken. **a. Update & Presentation on Consideration for use of Surplus Revenue** – Program Manager Jeffrey Whiting presented and provided updated information on the surplus revenues. Due to an increase in the cost of construction, there is a projected shortage in the budget. Mr. Whiting made a recommendation to the Commission and requested to utilize surplus dollars of up to \$25 million to help offset the budget shortage, utilize \$3.6 million for 30 marked, 20 unmarked, and 12 mission specific vehicles for TPD, and still have a remaining surplus of \$8.7 million. Discussion was held. Commission member Margarita Bernal motioned to table Item 5a. until further financial information is provided on reducing the amount of TPD vehicles that are purchased utilizing surplus revenue as well as utilizing up to \$25 million of surplus revenue to offset the projected budget shortage. Commission member Pilar Martinez seconded the motion. The motion was passed unanimously by a roll call vote of 7-0.
- 6. Items for Future Meetings & Future Meeting Date(s)** – The commission members requested more information and an update on the use of surplus revenue. A poll will be sent out to the commission to determine the next meeting date once financial information is updated.
- 7. Call to the Audience** – No members of the public were in attendance virtually, therefore, no Call to the Audience. *This is the time when any member of the public may address the Public Safety Tax Oversight Commission. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. If additional time is needed to address the Public Safety Tax Oversight Commission, it may be considered as an agenda item for a future meeting.*
- 8. Adjournment** – Commission Chair Andrew Townsend adjourned the meeting at 6:40 p.m.