



Complete Streets Coordinating Council (CSCC)

February 22, 2023 (5:30pm – 7:30pm)

Virtual Meeting (Zoom)



Members: above

Staff: Patrick Hartley, Sarah Meggison, Jenn Toothaker, Jim DeGrood, Gabriela Barillas

Observers: Evren Sönmez and Kate Saunders (LSA), Ben Buehler-Garcia, Tres English (Sustainable Tucson), Scott Robidoux (TAA), Ward 6 representative

Facilitation: Tahnee Robertson and Colleen Whitaker (SDR)

Approved Minutes

1. Call to Order/Roll Call

Quorum was established and the meeting was called to order by Miranda at 5:35 pm

Members Present:

Selina Barajas
Rhonda Bodfield
Jill Brammer
Jennifer Flores
Sophia Gonzalez
Riley Merline
Katharine Mitchell
Grecia Ramirez
Ruth Reiman
Miranda Schubert
Liz Soltero
Tarik Williams
Rossio Araujo
Jonathan Crowe
Paki Rico

Members Absent:

Craig McCaskill

Staff:

Patrick Harley
Sarah Meggison
Jenn Toothaker
Jim DeGrood
Gabriela Barrilla-Longoria

Observers:

Evren Sönmez
Kate Saunders
Ben Buehler-Garcia
Tres English
Scott Robidoux

Facilitation:

Tahnee Robertson
Colleen Whitaker

Summary of decisions/actions

- *Approval of January minutes:* Motion to approve minutes - Rhonda; Second – Miranda
- *Approval of \$60k in design costs for a HAWK on Oracle and Alturas from the Prop 411 funding.* Motion - Rhonda; second - Miranda

1. Housekeeping

- Approval of past meeting minutes (January) - no corrections or comments. Motion – Rhonda; Second – Miranda

2. Prop 411 Safety Funding Request – Sarah Meggison

Sarah provided an overview presentation. The main points are summarized here:

- There is a request to fund a HAWK crossing adjacent to the Milagro on Oracle housing project. This is a low income project to provide 63 units of affordable older adult housing.
- Many of the residents will rely on alternative modes of transportation. Need a safe crossing to the bus stop on Oracle.
- \$60k in design funding is the ask. This will help leverage of \$360k for construction funded through CDBG (Community Development Block Grant). This is a HUD project, so the design costs have become a hurdle. The team is hoping to get the design costs covered through this program.
- The CDBG funding is committed, but due to time constraints (breaking ground in June, and placing people in units in Sep 2024), need to move on the HAWK crossing now.

Questions/discussion

- Sophia - Do we know if there is a need for more visibility around people using the HAWK? Or other concerns that the HAWK light might not address on its own?
 - Sarah - hope to provide signage. Know that users may be in wheelchairs and we would consider these aspects in design process. COT is working with the management company, so there is opportunity to provide education/information to residents.
 - Patrick - there are ways where we can change the timing on the signal and slow it down for those who may need more time to cross.
- Ruth - are the funds needed in FY 23?
 - Sarah – yes. Hoping to start ASAP. Construction will begin in June.
 - Ruth - do we have to eliminate a project on the list that we have already budgeted?
 - Patrick - this is a fairly small amount. Some of those already initiated in Year 1 will not be a full spend in Year 1. So the \$60k shouldn't require that we shift anything, although it will reduce the funding available in the fuller 5 year plan.
- Ruth – support the project, just don't want to set the precedent for people to come and ask for money after we've already budgeted for projects.
 - Sarah - this is a COT project, and the first public-private partnership in a long time. The timeframe is very quick. Would have asked earlier, but didn't really expect to win the award; now playing catch up. Do want to encourage developers to think about these connections early in the process.
 - Jenn - The funding would be used immediately to allow the HAWK to be designed now, relying on CDBG funding for construction next fall.
 - Patrick - The 5 year plan will give us more of roadmap. But can't promise that 411 won't be looked at for opportunities in the future, especially those that leverage federal funding.
 - Sarah - had more time been available, the design would likely be paid for out of CDBG funds.
- Rhonda - like the project from an equity standpoint and leveraging federal funding. Was also wondering about the precedent that might be set. How can we coordinate more with these projects, and have more advance projects?
- Ruth – Ward 6 wants to add sidewalks in a through street, and they are looking for funding from 411. I told them we really look at Move Tucson projects. Concerned that these are the types of projects people will be asking about. How do we address these type of requests?
 - Patrick - perhaps we should discuss this at a future meeting.
- Riley - can a bike HAWK be part of this design? Or a bike button?

- Patrick - as of now these are reserved to focus on those that overlap with Bike Boulevards; transit access.
- Patrick - this corridor is on the Pedestrian High Injury Network, so the impact should be more broad. It is also in the highest equity zone from Move Tucson.

Consensus decision

- *The request is for \$60k design costs for a HAWK on Oracle and Alturas from the Prop 411 funding.*
- Anyone not supportive → no members. Full support by consensus.
- Motion to support design funding for HAWK - Rhonda/ second - Miranda

3. IOAC (Independent Oversight and Accountability Committee) and 411 Financial Update

Jim shared a short presentation. Main points are summarized here:

- Budget available under Prop 411 Neighborhood Streets and MS&R Collector Streets
 - ~ \$15 M for MS&R Collector streets
 - ~\$ 58M for Prop 411 Neighborhood Streets
- Collections are looking good. Note that any contract entered into prior to the end of the last FY, the sales tax flows to 101. So there is a delay in collection; this is not concerning.
- Collections to date:
 - Prop 411 ~\$38M
 - Neighborhood streets ~\$31M
 - Sidewalks/Pedestrian ~\$2.3M
 - Bicycle Network and traffic signal upgrades ~\$1.5M
- IOAC Meetings - 2012 Bond Oversight Commission is now the IOAC
 - Two meetings since last time CSCC has met
 - Jan 31 – they reviewed initial project list. Made an ask to fund paving to compliment the corridor projects approved by CSCC (this was approved).
 - Feb 13 Special session - approved the initial project list
- Initial Project List (shared with the group ahead of this meeting)
 - This includes: repaving (worst first), preservation work and reconstruction (small amount of streets)
 - Jim showed maps of these 3 categories in the Northeast, Northwest, Southwest, Southeast and shared a few highlights in each area
- Lots of interest from IOAC members to have conversations with CSCC. Liz Soltero is on both commissions.

Questions/Discussion

- Liz - learning a lot by being on both commissions. This group is very informed on Complete Streets approach and policy. We do want some more connection and a shared understanding of decisions.
- Miranda - how can we put a structure into place to work together intentionally? Separate meetings? Attending each other's meetings? Shared drive with info? Email updates?
- Jim - Liaisons may be effective and important
- Rhonda - our minutes detail the work we do. Would it be useful to share these after each meeting? May be useful to share the Year 1 program as well.
 - Jim - this was shared with them when asking for the pavement funding to complement the safety projects funding. A standing report out on activities of each commission

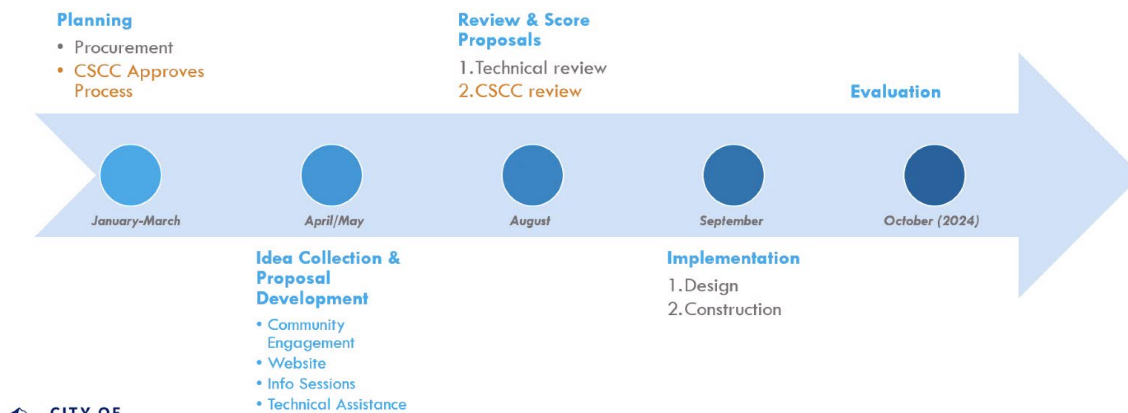
may be useful.

- Sophia - a subset of us could brainstorm how this might work and propose to CSCC in March. Who would like to be involved? - Liz, Sophia, Jill (maybe Riley)
- Patrick - This will all be housed at: <https://tucsondelivers.tucsonaz.gov/pages/better-streets-safer-streets>

4. Neighborhood Safety Program update - Gabriella Barillas-Longoria

Gabriella shared a brief presentation. Main points are summarized here. Note that she will return next month with more in-depth information for discussion

- The neighborhood safety improvements are ~10% of the funding category and cover traffic funding measures.
- Draft vision: Establish an inclusive, community-led process to deliver neighborhood safety improvements across the city, prioritizing under-resourced neighborhoods who could not otherwise fund their own traffic calming projects through the existing NTMP program.
- Funding: \$450k/year
- Considerations:
 - Impact over quantity - Encourage larger-scale neighborhood projects with higher spending limits vs. more mini-projects
 - Exploring the establishment of min and max funding threshold (e.g. \$25-100k/project)
 - Want to include a way to prioritize climate mitigation through green infrastructure
- Eligible projects may include the following elements: curb extensions, chicanes, half or full street closures, traffic circles, diagonal diverter, chokers, median barriers, etc.
- Items not included (proposed)
 - Single traffic calming features (i.e. one speed hump)
 - Law enforcement related to speed
- Working with the Office of Equity to develop specific recommendations on how to develop a prioritization rubric
- Tentative timeline (CSCC engagement in orange)



- Recommendations:
 - Proposals accepted on rolling basis (lesson learned from GSI mini-grant)
 - Evaluation once a year
 - Establish project min/max \$
 - Adapt participatory budgeting to this process if possible (ward 1 is doing this)

Discussion/Questions

- Rhonda - like the equity focus. Know it is hard to manage a lot of small projects, but they can

- be impactful for smaller areas. Torn about the small vs. big project component
 - Gabriela - we would like feedback on the minimum (\$25k is still a pretty small project; could be one or two more comprehensive features)
- Miranda - excited by potential of participatory budgeting. There was a pilot a number of years ago, and it somewhat unclear and overwhelming with all the information to consider. The learning curve can be big.
 - Gabriela - definitely need to have resources allocated to bring people up to speed
- Riley - might be helpful to consider what other projects are proposed nearby and how things connect in specific areas; what other Move Tucson plans are in the works?
- Ruth - suggest looking where there is new development and influx of people into neighborhoods (i.e. concerns of through traffic that may not be easily accommodated on current residential streets). This needs to be planned for ahead of time. Things like signage or ways to guide people away from residential streets
 - Gabriela - trying to find a hybrid between a top-down approach of COT staff identifying needs based on what we know is planned, and more community-driven based on what people know/say.
 - Patrick – there are lots requests for people to participate in NTMP (Neighborhood Traffic Mitigation Program). Think this will be a popular program.
- Evren (Observer) - Did I understand it correctly that you're looking at a different equity analysis to help facilitate project prioritization instead of using the equity analysis that was done as part of Move Tucson? If that's the case, could you share a bit more on why the City decided to go that route for this portion of 411 projects?
 - Gabriela - consulting now with Office of Equity to review existing data (including Move Tucson equity data), and arrive at a recommended methodology. We want to know if any other data is needed to get a more complete picture. The Move Tucson analysis is a great start, but want to ensure it is the most current. This is a new resource to tap into at the City.
- Ruth - can this be used for beautification of existing traffic circles?
 - Gabriela - need a legal opinion on this. Not sure yet.
- Jennifer - from an equity stand point it seems like those neighborhoods with Neighborhood Associations are winners, and those without are not.
 - Gabriela - this is one aspect of eligibility – they do not need to be member of a Neighborhood Association. Want it to be open to anyone.
- Katherine - gratitude for how thoughtful you are being in this process. CSCC has an opportunity to be innovative here. How flexible are we able to be in terms of testing things out on a city-scale? What are you thinking about reporting requirements? This can prevent people from applying. Also, is there a way for staff to review before projects are submitted to ensure it isn't a project already in the pipeline.
 - Gabriela - great insights. Need to think about the reporting requirements still.
- Selina - Besides residents, can this be open to business owners or other sites (e.g. school staff, or churches)?
 - Gabriela - yes it can be open to businesses as long as the project location is on a local (neighborhood) street.

5. CSCC Annual Report

- Patrick - all BCCs are required to submit a report each year, to capture efforts that the committee wants to share.
- Miranda - is there a form/template about what needs to be included in this report?

- Patrick – it is fairly basic: major legal actions, other accomplishments, number of meetings, etc..
- Rhonda - happy to draft this
- Miranda - happy to help
- Ruth - would like to see the role we took in advocating for 1st Ave included (paper column, RTA call to audience)

6. RTA Next Update - *Paki*

- In January the CAC made a recommendation to move forward a list of named projects to the board. Board has not yet met, but Technical Management Committee is providing feedback on these.
- CAC is currently reviewing all elements and sub-elements and discussing funding allocation. Board allocated certain amounts for each elements. Deciding what revisions they want to make.
- The transit element is very large, so they have formed a Transit Element Subcommittee. They have started meeting earlier this month. A key feature of this element is that it has to relate to the long-range transit plan. They will meet next week. Have included all regional Transit Working Group members from all jurisdictions
- Still working to milestones provided by the Board.

Questions/Discussion

- Ruth - the project list seems to be based on current costs. How is inflation being dealt with?
 - Paki – There is \$1.1 billion allocated for named project list. The TMC is looking at this and trying to configure the projects. Jurisdictions have been updating cost estimates to try and plan ahead. The named project list is currently a little bit over (\$1.4 billion right now). Will then pass it to the CAC.
 - Ruth – seems like there is no allowance for inflation if you include projects up to maximum of budget based on current costs. Seems like this is why RTA 1 has run out of money
 - Paki - this isn't under the purview of the CAC. The board has to make those decisions.
- Patrick – Reminder that the CSCC RTA subcommittee will meet on Monday. All are welcome.

7. CSCC Hub

- Park Tucson - *Jill Brammer*
 - No report. Haven't met since last CSCC meeting
- Pedestrian Advisory Committee (PAC) - *on hold*
- Transit Task Force (TTF) - *Riley Merline*
 - Had a tour along Norte-Sur corridor scheduled earlier this month, but there was a scheduling issue so it was canceled unfortunately.
 - Katherine - kudos to Sun Tran staff on COA (Comprehensive Operational Analysis). It's a big lift. Want to bring attention to the Fare Free Transit push and recent article.
- Bicycle Advisory Committee (BAC) - *Sophia Gonzalez*
 - Note the document shared via email on BAC thoughts on 5th/6th Street Road Diet. There is a traffic engineer on the BAC. Identified that the traffic study used to do this analysis is missing some critical items (vehicle collisions and addressing speeding as a safety concern).
 - Advocating for new traffic study in Tucson
 - Working on annual report to identify priorities.

- Commission on Disability Issues (CODI) - *no representative*

8. Retreat planning

- April 22nd. Patrick shared save the date. For now this is for four hours, but will shrink. This will replace the April meeting.
- Possible topics:
 - Discuss having some amount of in-person meetings in the year
 - IOAC coordination (consider inviting some of them to attend part of the retreat)
 - Review of CSCC - what it means, why it exists, historical context
 - Discussion on community engagement - how this has been done historically and how it should be done moving forward
- Location possibilities
 - Washington Street outside La Cocina (maybe even inside La Cocina for lunch)?
- Lunch - preference on buying or being able to picnic? – No.
- Next steps: Co-chairs, Patrick and facilitation team develop proposed plan and share for feedback

9. Wrap up and next steps

DTM update - *Patrick*

- Just opened Broadway, part of Downton Links, and 7 Bike Boulevards
- In the next year there is an ambitious undertaking of \$400M of projects. Lots of activity and excitement.
- Bilby consultant team is on board.
- Will soon start on Drexel Bridge.
- Look for an exciting announcement soon on another federal grant
- Moving on 22nd Street Bridge

Future agenda items

- Rhonda - update on 22nd Bridge (re: Steller article and ped/bike facilities being inadequate)
- Liz - don't lose sight of IOAC and making connections.

The meeting was adjourned at 7:30 by the co-chairs.