



# ENVIRONMENTAL SERVICES ADVISORY COMMITTEE (ESAC)

## Minutes

Thursday, June 9, 2022, 4:00 P.M.

Approved on October 13, 2022

Virtual Zoom Meeting

### 1. Call to Order/Roll Call – 4:01 p.m.

A quorum was established.

#### Present:

Elvira Suarez Din  
Alfredo Araiza  
Ryan Thomas  
Yolanda Herrera  
Kris Yarter, Chair  
Margot Garcia  
Michael Herrier  
Susanna Schippers  
Trevor Anthony Ledbetter

Representative, Ward 1  
Representative, Ward 2  
Representative, Ward 3  
Representative, Ward 5  
Representative, Ward 6  
Representative, City Manager's Office  
Representative, City Manager's Office  
Representative, City Manager's Office  
Representative, City Manager's Office

#### Absent:

VACANT  
VACANT  
VACANT  
VACANT

Representative, Ward 4  
Representative, Mayor's Office  
Representative, City Manager's Office  
Representative, City Manager's Office

#### Staff Members Present:

Carlos De La Torre

Director, Environmental & General  
Services Department (EGSD)

Victoria Molt

Finance Manager, Business Services  
Department (BSD)

Brittany Aldrich

Staff Assistant, EGSD

### 2. Approval of Minutes – May 12, 2022

The minutes for May 12, 2022, were unanimously approved as written.

### 3. Chairperson's Report

The ESAC Letter in support of implanting an anti-contamination program was sent out to Mayor & Council.

Item 4 was skipped.

Item 7 was presented at this time.

### 7. Subcommittee Reports, Appointments, Meeting Dates, and Assignments

- **Waste Diversion, Collections, and Education**

The Waste Diversion, Collections, and Education Subcommittee met on June 1, 2022. Subcommittee Member Garcia provided a summary from the meeting. The following items that were discussed at the Subcommittee were monthly Materials Recovery Facility report, an update on the MRF renewal contract, a summary regarding the Monday reroutes, information on the Homeless Camp Protocol, discussion on Code Enforcement and other items. Sub

- **Environmental/Engineering**

No report was given. The Environmental/Engineering Subcommittee did not meet during this time.

- **Finance**

No report was given. The Finance Subcommittee did not meet during this time.

### 4. Director's Report

No report was given.

### 5. Zero Waste Discussion

Carlos De La Torre, EGSD Director provided an update on this item. EGSD is currently working with HDR Consultants and is preparing a Request for Information to solicit for development opportunities that have alternative, sustainable uses for waste materials. Additional, HDR is collecting data information and identifying other best practices from comparable cities that have incorporated a Zero Waste Plan. Director De La Torre reminded ESAC Members when the Zero Waste Workshops are scheduled, the members will be included in this process.

A follow-up question was asked related to the MRF contract which was discussed under the Waste Diversion, Collections, and Education Subcommittee Report. Director De La Torre advised the members that the MRF contract with Republic Services is due to expire at the end of June. Negotiations are being held between the vendor, City attorney's and information is being gathered regarding other municipal MRF contracts for comparison. It is likely a 30-day extension will be issued so both parties can review all new stipulations.

## **6. Monthly Finance Report**

Carlos De La Torre, EGSD Director presented the Financial Report for the month ending in May 2022. At the beginning of FY 2022 the total adopted budget was \$53,331,300 as FY 2022 comes closer to year-end the projected total budget and revenues is \$55,945,700. The projected difference is increases to the revenue from the commercial disposal fees, an ADEQ one-time reimbursement expense and settlements claims for refuse trucks. Other items were reviewed from the financial report.

Committee questions were addressed by Director De La Torre.

## **8. Future Agenda Items**

The following items were requested for the next meeting:

- Fund Balance Overview
- Mobile Food Vendors (Subcommittee)
- Contaminated Containers
- Truck Spills

## **9. Call to the Audience**

None.

## **10. Adjournment**

The meeting was adjourned at 5:26 P.M.