



**Independent Audit and Performance Commission (IAPC)
Wednesday, March 1, 2023, 3:00 PM**

Hybrid Meeting

Legal Action Report

1. Call to Order/Roll Call– 3:01 PM

COMMISSION MEMBERS PRESENT: Bruce Burke (Ward 2); Lydia Hunter (Ward 3); Brian Andrews (Ward 4); Robert Clark, Chairperson (Ward 5); Lois Pawlak, Vice-Chairperson (Ward 6)

COMMISSION MEMBERS ABSENT/EXCUSED: Mayor's Appointee (Vacant)

COMMISSION MEMBERS LATE: Mark Rodriguez (Ward 1) 3:05 pm

A quorum was established.

STAFF MEMBERS: Aaron Williams, Principal Internal Auditor; Leah Bird, Internal Auditor (Ex Officio, Non-Voting); Juan Rivera, Administrative Assistance; Joyce Garland, Interim Business Services Director

1. Call to Order and Roll Call

2. Approval of the January 4th 2023, IAPC Meeting Minutes

Commissioner Andrews moved to approve the minutes as written, Commissioner Pawlak seconded. Commissioner abstained since he was not a member of the commission at the last meeting. Passed by a vote of 5 to 0. Minutes approved.

3. Staff Update

Interim Business Services Director, Joyce Garland, provided an staff update to the commissions regarding the recent Mayor and Council retreat and the shared the retreat memo from the City Manager. No action taken.

4. Presentation of the Annual Comprehensive Financial Report

Business Services Interim Director, Joyce Garland, presented the Annual Comprehensive Financial Report to the commission, walking them through the varies section and the key pages. Commissioner Hunter asked about the Single Audit, when that is expected to be completed. No action taken.

5. Code Enforcement Subcommittee Update and Report Review

Subcommittee Chairperson Pawlak reviewed the report with the commission. Commissioner Andrews moved to approve the report with amending language for the closing. Commissioner Burke seconded the motion. Motion passed by a vote of 6 to 0.

6. Six Months Activity Report to Mayor and Council

Chairperson Clark introduced the draft of the six-months activity report. Commissioner Pawlak moved to accept the report as written. Commissioner Andrews seconded. Motion passed by a vote of 6 to 0.

7. Discussion on the mission of the IAPC

Chairperson Clark led a discussion on the goals and focus of this commission and the ways in which issues are brought before the commission. Ward 2 recently made an appointment to the commission, so the commission is almost fully staffed. Commissioner Rodriguez moved that a letter be sent to the mayor regarding the vacancy on the commission. Commissioner Burke seconded. Commissioner Pawlak volunteered to draft the letter. Motion passed by a vote of 6 to 0.

8. Future Agenda Items

Future items included the letter to the mayor; follow-up questions on the Annual Comprehensive Financial Report; another presentation from the Police about labor negotiations, exit interviews and diversity on the force; presentation from TPD or Transportation regarding bicycles and pedestrian deaths; the potential for re-instituting traffic cameras; and looking at how being short staffed effects operation of the city.

9. Adjournment

The next regular meeting of the IAPC is scheduled for Wednesday, April 5, 2023, at 3:00 p.m