



CITIZENS' WATER ADVISORY COMMITTEE (CWAC)
Finance Subcommittee

Tuesday, December 20th, 2022, 11:00 a.m.

Virtual Meeting via MS Teams

Legal Action Report and Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 11:00 a.m. by Chair Washburn. Those present and absent were:

Present:

Steven Washburn, Chair	Representative, City Manager
Rory Juneman	Representative, City Manager
Mark Stratton	Representative, City Manager
Val Little	Representative, City Manager

- 2. Announcements** – Chair Washburn wished everyone a happy holiday season and reminded the members of the October meeting discussions to include FY22 financials, FY23 review, and declining reserves.

- 3. Review & Approval of October 20th, 2022, Legal Action Report and Meeting Minutes** – Member Stratton moved to approve the Legal Action Report and Meeting Minutes; Member Little duly seconded the motion. The motion passed on a roll-call vote of 4 – 0.

- 4. Office Election – Subcommittee Chair** – Jessica Rodriguez reviewed the process and procedures with the members before opening the floor for nominations. Member Stratton nominated Steven Washburn as subcommittee chair. Member Washburn accepted the nomination. No other nominations were provided. Member Washburn gave a brief speech on his qualifications for the position, including his experience as a small business owner, SAHBA member, previous advisor to ADEQ, and experience in strategic management and Real Estate. **Motion:** Member Juneman moved to accept Steven Washburn as subcommittee chair for the 2023 calendar year. Member Stratton duly seconded the motion. **Discussion:** Member Juneman thanked Member Washburn for his service to the committee and the community over the last year. The motion passed on a voice vote of 4-0,

- 5. 2023 Meeting Calendar** – Chair Washburn asked for conflicts on the proposed

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meeting schedule. Chair Washburn drew attention to the January 19th meeting date, and Jessica Rodriguez drew attention to the June meeting tentatively rescheduled for the following week. **Motion:** Member Little moved to accept the proposed meeting dates and discuss changes to future meetings as conflicts arise. Member Stratton duly seconded the motion Discussion: none. The motion passed on a roll call vote of 4-0.

6. Commercial Tier Rates – Colin Jones, Tucson Water Administrator, reviewed the alternatives, the current standings, progress, and future plans. The items reviewed and discussed were:

- a. Mayor and Council Direction
 - o Goal
- b. Evaluating parameters
 - o Volumetric fees
- c. Alternate Rate Structures to Evaluate
 - o Maintain current structure.
 - o Modifications to the summer surcharge structure
 - o Splitting commercial class based on consumption.
 - o Splitting commercial class based on meter size.
- d. Evaluation Scoring Criteria
- e. Schedule

Committee members were provided an opportunity to review the material during the discussion and ask clarifying questions.

7. Call to Audience – none.

8. Future agenda items – A request was made to maintain Commercial Tired Rates as a standing item for discussion.

9. Adjournment – The meeting was adjourned at 12:00 p.m.