

CITIZENS' WATER ADVISORY COMMITTEE  
(CWAC)

Wednesday, December 7, 2022, 8:00 a.m.

Virtual Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) **Call to Order / Opening Statement:**

CWAC Chair Rory Juneman called the meeting to order at 8:00 a.m.

2) **Roll Call:**

Those present and absent were:

**Present:**

Rory Juneman, Chair	Representative, City Manager
Val Little	Representative, City Manager
Mark Stratton	Representative, City Manager
Raye Winch	Representative, City Manager
Steven Washburn	Representative, City Manager
Raul Ramirez	Representative, Ward 1
Roxanna Valenzuela	Representative, Ward 2
Lisa Shipek	Representative, Ward 3
Alison Jones, Vice Chair	Representative, Ward 6
Robert Jaramillo	Representative, Ward 5
James Doyle	Ex-Officio (Non-Voting) Pima County Regional Wastewater Reclamation Department
John Kmiec	Ex-Officio (non-Voting) City of Tucson Water Department Director

**Absent:**

Ed Hendel                      Representative, Mayor

3) **Announcements** – Member Juliet Mckenna, Hydrologist at Montgomery and Associates, introduced herself as the committee's newest member.

4) **Review and approval of November 2, 2022, Legal Action Report and Meeting Minutes –**

**Motion:** Member Stratton moved to approve the Legal Action Report & Meeting Minutes. Member Jones duly seconded the motion. **Discussion:** None. The **motion passed** on a roll-call vote of 9 – 0.

5) **Director's Report** – Director John Kmiec provided brief updates as follows:

a) Mayor and Council items:

i) December 20:

- Storm to Shade (Green Stormwater Infrastructure) pilot program review; Authorization to continue and fund
- ii) January 11:
  - 1W2100 community engagement summary
  - Public Hearing for FY23-27 water rate increase
- b) Department updates: There were currently 108 vacancies, 26 active recruitments, and 16 pending new hires
- c) System Conservation: Mayor and council authorized Tucson Water to conserve 30,000AF; actual conservation for 2022 is 25,922 at \$261.60 per acre-foot. The city will pursue additional conservation efforts in 2023, 2024, 2025 however no specifics have been decided to date. The Bureau of Reclamation is seeking a more significant conservation effort for the system.
- d) AZWIFA Board appointment: Assistant City Manager Timothy Thomure has been appointed Pima County representative.

Members asked questions, and Director Kmiec fielded questions throughout the report.

- 6) **CWAC Roles and Functions** – Christopher Avery, Assistant City Attorney, provided a general overview of the committee roles and functions. The committee held an open discussion; no action was taken.
- 7) **Officer Elections Chair & Vice Chair** –
  - a) Member Jones nominated Member Rory Juneman to continue as CWAC Chair; he provided his consent to proceed. Chair Juneman gave a brief speech appreciating the committee and shared his intentions for the coming year.  
No other nominations were provided.  
**Motion:** Member Washburn motioned to accept Chair Juneman as the 2023 CWAC Committee Chair. Member duly seconded the motion. **Discussion:** None. The motion passed on a roll call vote of 9-0.
  - b) (this item was taken out of order and proceeded after item #7) Member Little nominated Member Jones to continue in her role as CWAC Vice Chair; she gave her consent to proceed. Vice Chair Jones gave a brief speech appreciating the committee and shared her intentions for the coming year.  
**Motion:** Member Washburn motioned to accept Chair Juneman as the 2023 CWAC Committee Chair. Member duly seconded the motion. **Discussion:** None. The motion passed on a roll call vote of 9-0.
- 8) **Robert's Rules of Order & Open Meeting Law** – Christopher Avery, Assistant City Attorney, provided a general overview. The committee asked questions, and Mr. Avery fielded the questions to the best of his ability. No action was taken on this item.
- 9) **2023 In-person meeting calendar (dates & times)** – Chair Juneman introduced the item for discussion, explaining the City Clerks' direction to choose in-person meetings or virtual

meeting options for the committee. Tucson Water staff has been advised to hold the meetings in person and offer a virtual option for members unable to attend physical meetings. Chair Juneman opened the floor for discussion. Committee members were given an opportunity to express their concerns about meeting in person, and those interested in gathering for meetings in person also shared their perspectives.

**Motion:** Member Alison Jones moved to adopt the proposed option for meetings to be held the first Wednesday of the month and 8 a.m. with the caveat that the meetings would be held in person and a virtual option is provided for members who do not wish to meet in person. Member Little seconded the motion. **Discussion:** Members echoed the previous discussion regarding concerns about meeting in person, the value of meeting in person, and the ability for members to participate equitably when in virtual attendance. The motion failed on a roll call vote 6-0 with three abstentions.

**Motion:** Member Alison Jones moved to adopt the proposed option for meetings to be held on the dates provided and 8 a.m. with the caveat that the meeting platform should be made in a separate motion. Member Washburn seconded the motion. **Discussion:** Members discussed abstentions from a vote, the minimum number of votes to pass a motion, whether members could choose a forum on which they could participate in a meeting, and their ability to have equitable participation. Members were offered an opportunity to make a separate motion on the platform for which meetings were held. Member also expressed that Water leadership should be notified about concerns for meeting in person. The motion passed on a roll call vote of 9-0.

- 10) **Subcommittee Report Questions** – No comments or questions
- 11) **Call to Audience** – Requested clarification on public participation for future committee meetings.
- 12) **Future Meeting / Agenda Items** – Chair Juneman requested that future agenda items be shared with Jessica Rodriguez.
- 13) **Adjournment** – The meeting was adjourned at 10:15 a.m.