



**Independent Audit and Performance Commission (IAPC)
Wednesday, August 3, 2022, 3:00 PM**

**Virtual Meeting
Minutes**

1. Call to Order/Roll Call– 3:02 PM

COMMISSION MEMBERS PRESENT: Mark Rodriguez (Ward 1); Lydia Hunter (Ward 3); Brian Andrews (Ward 4); Lois Pawlak, Vice-Chairperson (Ward 6)

COMMISSION MEMBERS ABSENT/EXCUSED: Mayor's Appointee (Vacant)
Ward 2 Appointee (Vacant)
Robert Clark, Chairperson (Ward 5)

COMMISSION MEMBERS LATE: None

A quorum was established.

STAFF MEMBERS: Jeff Yates, Business Services Director; Aaron Williams, Principal Internal Auditor; Leah Bird, Internal Auditor (Ex Officio, Non-Voting)

2. Approval of the July 6, 2022, IAPC Meeting Minutes

Commissioner Hunter moved to approve the minutes; Commissioner Andrews seconded. Carried by vote of 4 to 0 to approve the minutes.

3. Staff Update

Jeff Yates, Business Services Director, provided an update to the commission. The update included information on the perpetration of the City's Annual Comprehensive Financial Report and the external audit; the implementation of Workday, the City's new ERP system; and the ARPA funding reports. No action taken.

4. Code Enforcement Subcommittee Update

Subcommittee Chairperson Pawlak provided an update to the commission. The last subcommittee meeting was on July 22nd when the members reviewed the draft report. The subcommittee members decided they would like another conversation with Code Enforcement to review the intake process. No action taken

5. Discussion on presentations from the Police Department

Vice Chairperson Pawlak began a discussion regarding the various presentations made by the Police Department. Commissioners discussed their thoughts on the various presentations and what additional information they would like to hear. A motion was made by Commissioner

Approved – 9.7.22

Pawlak to request an update on the hiring efforts and the retention of officers. Motion was seconded and carried by vote of 4 to 0.

6. Internal Audit 4th Quarter Update

Internal Auditors, Aaron Williams, and Leah Bird provided an update the commission on activities of the department in the 4th quarter of the City's fiscal year. Commissioners asked questions about the Information Technology teams Internal Audit is working with and asked questions about street furniture advertisement contract Internal Audit reviewed. No action taken.

7. Discussion on issue the Commission would like to review

Vice Chairperson Pawlak started a discussion on what issue the commission would like to review. It included updates on the vacancies from Ward 2 and Mayor's office. There was also an update on when Boards and Commissions might be able to start meeting in person again. No action taken.

8. Future Agenda Items

Vice Chairperson Pawlak led a discussion on future agenda items. Items included the update from the police department, and updates from Business Services regarding the American Rescue Plan. No action was taken.

9. Adjournment

The next regular meeting of the IAPC is scheduled for Wednesday, September 7, 2022, at 3:00 p.m