



**Independent Audit and Performance Commission (IAPC)
Code Enforcement Subcommittee
Friday July 22, 2022, 9:00 AM**

**Virtual Meeting
Minutes**

1. Call to Order/Roll Call – 9:02 AM

COMMISSION MEMBERS PRESENT: Brian Andrews (Ward 4); Lois Pawlak, Subcommittee Chairperson (Ward 6)

COMMISSION MEMBERS ABSENT/EXCUSED: Robert Clark (Ward 5)

COMMISSION MEMBERS LATE: None

A quorum was established.

STAFF MEMBERS: Leah Bird, Internal Auditor (Ex-Officio Member); Aaron Williams, Principal Internal Auditor; Juan Rivera, Administrative Assistant.

2. Approval of the June 30, 2022, Subcommittee Meeting Minutes

Commissioner Andrews was not present for the June 30th meeting and therefore refrained from approval of the minutes. There was no motion to approve as there would be no second. The June 30th minutes will come up for approval at the next subcommittee meeting. No action taken.

3. Discussion of the Draft Report

Subcommittee Chairperson Lois Pawlak led the discussion on the draft report. Commissioners noted some opinion language in the report and noted some facts they had gathered that were missing from the report. Commissioners expressed a desire to have another conversation with EGDS regarding the intake process. Edits will be made and sent to all the subcommittee members as the process of drafting the final report continues. No action was taken.

4. Future Agenda Items

The following future agenda items were identified:

- Discussion with EGDS regarding the intake process.
- Finalize audit report.

No action was taken.

5. Adjournment – 9:52 AM