



**Independent Audit and Performance Commission (IAPC)  
Code Enforcement Subcommittee  
Thursday June 30, 2022, 11:00 AM**

**Virtual Meeting  
Minutes**

**1. Call to Order/Roll Call – 11:01 AM**

COMMISSION MEMBERS PRESENT: Robert Clark (Ward 5); Lois Pawlak, Subcommittee Chairperson (Ward 6);

COMMISSION MEMBERS ABSENT/EXCUSED: Brian Andrews (Ward 4)

COMMISSION MEMBERS LATE: None

A quorum was established.

STAFF MEMBERS: Leah Bird, Internal Auditor (Ex-Officio Member); Juan Rivera, Administrative Assistant.

**2. Approval of the May 9, 2022 Subcommittee Meeting Minutes**

Subcommittee Chairperson Lois Pawlak introduced this topic for discussion. It was moved by Commissioner Clark to approve the minutes, duly seconded, carried by a vote of 2 to 0.

**3. Discussion of the Draft Report**

Subcommittee Chairperson Lois Pawlak led the discussion on the draft report. Commissioners noted places where the language in the report is speculative. They also noted places in the report where the ideas should be expanded upon. Commissioners commented on the limitations of evaluating the effectiveness of the CE process and wondered about the possibility of getting more input from citizens. Edits will be made and sent to all the subcommittee members as the process of drafting the final report continues. No action was taken.

**4. Future Agenda Items**

The following future agenda items were identified:

- Finalize audit report.

No action was taken.

**5. Adjournment – 12:40 PM**

*Approved – 8.24.22*

