



Environmental Services Advisory Committee

Thursday, July 14, 2022  
Virtual Zoom Meeting

**Legal Action Report**

**1. Call to Order/Roll Call – 4:01 p.m.**

A quorum was established.

**Present:**

Elvira Suarez Din	Representative, Ward 1
Alfredo Araiza	Representative, Ward 2
Ryan Thomas	Representative, Ward 3
Yolanda Herrera	Representative, Ward 5
Kris Yarter, Chairperson	Representative, Ward 6
Margot Garcia	Representative, City Manager's Office
Michael Herrier	Representative, City Manager's Office
Susanna Schippers	Representative, City Manager's Office
Trevor Ledbetter	Representative, City Manager's Office

**Absent:**

VACANT	Representative, Ward 4
VACANT	Representative, Mayor's Office
VACANT	Representative, City Manager's Office
VACANT	Representative, City Manager's Office

**Staff Members Present:**

Carlos De La Torre	Director, Environmental & General Services Department (EGSD)
Victoria Molt	Finance Manager, Business Services Department (BSD)
Lucy Lucero	Recording Secretary, EGSD

**2. Approval of Minutes – June 9, 2022**

The minutes for June 9, 2022, were tabled.

### 3. Chairperson’s Report

A reminder to all ESAC Members that items not on the agenda can not be discussed.

### 4. Director’s Report

Carlos De La Torre, EGSD Director shared with the committee about a Ward 6 program which they will running. Ward 6 will begin collecting plastics that are not acceptable in the blue barrel program. A container will be placed at Ward 6 for plastic collection which will be transported to the Speedway Landfill. The plastics collected will be used for the creation of ByBlocks that ByFusion is making.

### 5. Zero Waste Discussion

Carlos De La Torre, EGSD Director provided an update on this item. HDR will be present a Zero Waste Update at the next ESAC meeting and share with the Committee about the current progress of the Road Map.

### 6. Monthly Finance Report

Carlos De La Torre, EGSD Director presented the Financial Report for the month ending in June 2022. As the end of year budget and finances post for FY 2022, Director De La Torre reviewed the revenues, expenditures, and capital improvement projects with the Committee.

	FY 2022 Adopted	FY 2022 Actuals	FY 2023 Adopted
Revenues	\$53,331,300	\$57,880,893	\$53,331,300
Expenditures	\$53,256,450	\$45,041,820	\$55,991,320

Director De La Torre answered questions regarding the report and noted once the final adjustments have been made to the budget, the surplus amount will be set aside for the fund balance for the closure/post-closure cost. Furthermore, Director De La Torre mentioned preliminary discussion have been held about a rate schedule to increase fees. The draft report on the Cost of Service/Rate Analysis completed by a consultant will be completed soon and shared with ESAC.

No action was taken on this item.

### 7. Subcommittee Reports, Appointments, Meeting Dates, and Assignments

- **Waste Diversion, Collections, and Education**

No report was given. The Waste Diversion, Collections, and Education Subcommittee did not meet during this time.

- **Environmental/Engineering**

The Environmental/Engineering Subcommittee met on June 16, 2022. Subcommittee Member Herrier provided a summary from the meeting. The following items that were discussed at the Subcommittee was an update on the construction of Cell 4B, Los Reales Sustainability Campus, Silvercroft Wash Release Site, Silverbell Landfill Remediation System, Los Reales Landfill Gas to Energy Project Update and other items. A tour of facilities will be set-up when the weather is cooler for members to see some of these sites.

- **Finance**

The Finance Subcommittee met on July 12, 2022. Subcommittee Member Yarter provided a summary from the meeting. The following items that were discussed at the Subcommittee was a review of the FY 2022 Year-End Budget vs. Actuals, the FY 2023 Adopted Budget, the Fund 002 Balance, current capital investment projects and the rate study.

Chairperson Yarter mentioned there is a major need to hire employees to manage the current programs.

Committee Member Garcia noted that the new WorkDay and EnerGov implantation puts a burden on staff and may not have all the capabilities to track what is needed.

## **8. Future Agenda Items**

The following items were requested for the next meeting:

- Neighborhood Recycling Center Update
- Penalties for Mobile Food Vendors

## **9. Call to the Audience**

None.

## **10. Adjournment**

The meeting was adjourned at 4:53 P.M.