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VIRTUAL MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually (remotely) using Microsoft Teams on:

Wednesday, July 6, 2022 - 3:00 P.M.

MEETING NOTE: Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law. The meeting will not include any items that will involve time set aside for public comments. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

IN-PERSON ATTENDANCE BY MEMBERS OF THE PUBLIC WILL BE PROHIBITED.

PLEASE BE AWARE THAT THESE MEASURES ARE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN LARGE PUBLIC GATHERINGS, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE IAPC ARE TRANSPARENT AND CONDUCTED OPENLY.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or join using your current browser if you do not have the app:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join meeting](#)

Or call in (audio only)

+1 213-293-2303,,165497105# United States, Los Angeles

Phone Conference ID: 165 497 105#

[Find a local number](#) | [Reset PIN](#)

For technical assistance accessing the meeting online, please contact Aaron.Williams@tucsonaz.gov

AGENDA

1. Call to Order and Roll Call

- 5 minutes 2. Approval of the June 1, 2022, IAPC Meeting Minutes**
- 5 minutes 3. Staff Update**
Business Services Staff will provide an update to the commission.
- 5 minutes 4. Code Enforcement Subcommittee Update**
Subcommittee Chairperson Pawlak will provide an update to the commission.
- 30 minutes 5. Discussion with representatives from Ward 2 and Mayor's office regarding vacancies on the committee**
Chairperson Clark will lead discussion with representatives from Ward 2 and the mayor's office concerning vacancies on the committee.
- 15 minutes 6. Discussion of draft IAPC Six Month Activities Report to Mayor and Council: Jan – June 2022**
Chairperson Clark will lead discussion on approving the draft of the committee's six-month activity report.
- 20 minutes 7. Review of Internal Audit department**
Internal Auditor, Leah Bird, will review the job descriptions and written directives related to internal audit.
- 20 minutes 8. Proposed Internal Audit Plan for FY 2023**
Chairperson Clark will lead the discussion reviewing the proposed internal audit plan for FY23 and the recommendation to M&C to approve the plan.
- 5 minutes 9. Future Agenda Items**
Chairperson Clark will lead a discussion on future agenda items.
- 10. Adjournment**
The next regular meeting of the IAPC is scheduled for Wednesday, August 3, 2022, at 3:00 p.m

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Mark Rodriguez; **(W2)** Vacant; **(W3)** Lydia Hunter; **(W4)** Brian Andrews; **(W5)** Robert Clark, Chairperson; **(W6)** Lois Pawlak, Vice Chairperson

Staff Liaisons:

Aaron Williams, Principal Internal Auditor; Leah Bird, Internal Auditor (Ex Officio, Non-Voting); Juan Rivera, Administrative Assistant

Note:

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.