



Tucson Police and Fire PSPRS Boards
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MEETING MINUTES
Tucson Fire PSPRS Board
Thursday, January 6, 2022 at 9:00 a.m.

COVID-19 UPDATE

The Public Safety Personnel Retirement System and the Board of Trustees are committed to helping slow the spread of COVID-19. Following the recommendations from the Center for Diseases Control and Prevention (CDC), to avoid gatherings of 10 or more people, as well as federal and state emergency declarations related to COVID-19, *physical attendance at the meeting held in Fire Central Room 262 was limited to members of the Tucson Police and Fire Public Safety Personnel Retirement System Boards and necessary staff only. Some members of the Boards and staff attended remotely, through technological means.*

MEETING NOTE: This meeting was conducted using measures to protect public health. It was held remotely through technological means, as permitted under Arizona law. Specifically, a conference call bridge was established so that members of the public could access the meeting via telephone.

Access to the meeting by telephone was provided through the Microsoft Teams conference call bridge, by dialing (213) 293-2303 then entering access code 164 451 351#

Members of the public were encouraged **NOT TO ATTEND THE MEETING IN PERSON** but instead to access the meeting via telephone using the conference call bridge.

Public access to the meeting in Fire Central Room 262 was restricted in order to prevent a large or close gathering of the members of the public and to promote social distancing.

Again, in recognition of the current public health emergency, members of the public were encouraged **NOT TO ATTEND THE MEETING IN PERSON** but instead to access the meeting via telephone by dialing the Microsoft Teams conference call bridge at (213) 293-2303 then entering access code 164 451 351#

PLEASE BE AWARE THAT THESE MEASURES WERE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN A LARGE PUBLIC GATHERING, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS WERE TRANSPARENT AND CONDUCTED OPENLY.

Ms. Perez called the Tucson Police and Tucson Fire PSPRS Board meetings to order at 9:02 a.m.

1. ROLL CALL

Fire Board Members:

Present:	Liana Perez	Member
	Nathan Weber	Member
	Jason Adler	Member

Also Present:	Mickey Petersen	Police Board Member
	Rob Brandt	Police Board Member
	David McEvoy	Board Attorney
	Michael Jesse	Board Secretary
	Susanna Horn	Local Board Office
	Tammy Webb	Local Board Office
	Nicole Lansdale	Tucson Police Department
	Robert Buller	Tucson Police Department

A Fire Board quorum was established with Ms. Perez, Mr. Weber, and Mr. Adler attending remotely. Mayor Romero was absent/excused. The seat on the Fire Board held by the Civil Service Chair is currently vacant.

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01/06/2022

APPROVED

02/03/2022

2. POLICE CONSENT AGENDA: ITEMS A – C**A. MINUTES FOR APPROVAL –December 2, 2021****B. PENSION PAYROLL – Additions and deletions to benefits**

Name	Transaction Type	LDW	Eff Date	Ben Amount
Harding, Jordan	ADR	11/02/2020	02/01/2021	\$1,592.43
Paglinawan, Scott	NSR Out of DROP	12/30/2021	01/01/2022	\$3,031.84
Gilbert, Justin	Active-Duty Death	12/03/2021	01/01/2022	(\$3,451.93)
Gilbert, Christine	Surviving Spouse	N/A	01/01/2022	\$3,137.81
Gilbert, Olivia	Surviving Dependent	N/A	01/01/2022	\$ 345.19
Erdman, Leslie	Death of retiree	11/29/2021	12/01/2021	(\$3,856.70)
Erdman, Donna	Surviving Spouse	N/A	12/01/2021	\$3,085.36
Penning, Ronald	Death of retiree	11/29/2021	12/01/2021	(\$4,524.45)
Penning, Diane	Surviving Spouse	N/A	12/01/2021	\$3,619.56
Elias, George	Death of Retiree	12/11/2021	01/01/2021	(\$4,346.60)
Perrin, Ronald	Death of Retiree	12/03/2021	01/01/2021	(\$4,434.50)
Birmingham, La Von	Death of Surviving Spouse	N/A	12/01/2021	(\$3,567.61)

C. APPROVAL OF EXPENDITURES

Company Name	Description	Date	Amount	Method
McEvoy, Daniels, Darcy	January Retainer	01/06/2022	\$ 400.00	DA-23

No action taken by the Fire Board on this Police Item.

3. FIRE CONSENT AGENDA: ITEMS A – D

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A. MINUTES FOR APPROVAL – December 2, 2021**B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
McDonough, Edward	NSR out of DROP	12/01/2021	01/01/2022	\$4,846.13
Hutton, Richard	NSR out of DROP	12/01/2021	01/01/2022	\$3,743.88

C. ELECTION TO PARTICIPATE IN DROP

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Dorame, David	30.585	12/31/2021	01/01/2022
Rae, James	20.082	12/31/2021	01/01/2022
Felix, Ernest	22.073	12/30/2021	01/01/2022
Schuetter, Kenneth	27.020	12/31/2021	01/01/2022

D. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
McEvoy, Daniels, Darcy	January Retainer	01/06/2022	\$ 400.00	DA-23

Motion by Mr. Adler, seconded by Mr. Weber, that Fire Items A-D are adopted as written. Motion **CARRIED** by a roll call vote of 3-0.

4. APPLICATION FOR DISABILITY PENSION-Review of Report**Police** - Attachments

<u>Name</u>	<u>LDW:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Lansdale, Nicole	N/A	N/A	Accidental
Buller, Robert	04/29/2021	05/01/2021	Accidental

No action taken by the Fire Board on this Police Item.

5. ANNUAL DISABILITY PHYSICAL – Review of Report**Police**

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Name	DOM:	DOR:	Last Exam	Type
Arnold, Lara	10/21/2001	7/28/2017	12/09/2021	Accidental

No action taken by the Fire Board on this Police Item.

6. FUND/OFFICE INFORMATION

- PSPRS Newsletter - Employer/Local Board Education Event During February

Mr. Jesse provided the Police Board and Fire Board information on the PSPRS Employer- Local Board Annual Conference. He said that if any board members were interested in attending, they should contact him. He would assist with enrollment.

Mr. Brandt asked if a link would be provided to register and what was the deadline to register. Mr. Jesse said, at this time, no further information had been provided. When he receives additional instruction, he said he would promptly share it with board members. Mr. Weber mentioned that he was not sure if the conference would be held virtually or in person. He stated conversations at PSPRS were being held about increasing access.

- Draft -Annual Report for Tucson Police and Tucson Fire PSPRS Boards

Mr. Jesse shared a draft of the 2021 Annual Report he planned to file with the City Clerk's office as required. He asked if any changes were requested before it was submitted. With board members not having any recommended changes, Mr. Jesse said he will file the 2021 Annual Report, as written, with the City Clerk's office after he and Mayor Romero sign it.

- Miscellaneous / Other

Mr. McEvoy informed the Police Board and Fire Board of his plans to retire at the end of 2022. He is bringing this up now to allow adequate lead time to interview and hire a replacement.

Mr. McEvoy was hoping that by the summer potential replacements could be identified to interview. He has a couple of lawyer names he can provide that do this kind of work. There are not many in the field as it is somewhat of a niche practice. Mr. McEvoy's thought was to invite potential replacements to

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separate board meetings in June and July and interview them in Executive Session, which is permissible under Open Meeting Laws.

Mr. McEvoy said he could continue until November, possibly even through December, and the chosen candidate could be invited to attend those meetings to get a sense of board activities and the meeting flows. This would prepare the new legal counsel to take over at the January 2023 board meeting.

Mr. McEvoy stated that the Police and Fire Boards make the decision as to who they hire and what the rate of pay should be. No other entity has any weight or say in that decision. He felt that the current rate of \$400 a month, per board, was a fair amount.

Ms. Perez thanked Mr. McEvoy for the advanced notice and for his time serving the Police and Fire Boards. She thought it was a great suggestion to provide Mr. Jesse with the attorney contact information so that planning could begin. She stated the process is open to the Boards. Those individuals can be interviewed but there is plenty of time to also identify other potential candidates if the Boards wanted to do so. Ms. Perez asked what the pleasure of the Boards would be.

Mr. Weber said he seconded everything Ms. Perez had just said. Mr. Weber thanked Mr. McEvoy for the efforts he had put in on behalf of the Boards and said he had been a tremendous asset. Mr. Weber said, in answer to Ms. Perez' question, he thought this topic should be kept on the meeting agenda and conversations can be started with Mr. McEvoy's two suggested lawyers. Mr. Weber suggested the Boards just go from there.

Mr. Brandt asked Mr. McEvoy to forward the the attorney names to either Mr. Jesse or board members directly, whichever is easiest. Mr. Brandt asked Mr. McEvoy if he could provide a summary of how many hours per month he works for the Boards in that same communication. Mr. McEvoy said that he would.

Mr. Jesse added that he would like to thank Mr. McEvoy as well for his wise council and guidance that helped the Local Board Office successfully navigate some difficult issues and cases.

Mr. McEvoy thanked everyone and said that if he serves through the December 2022 meeting, he will have completed a full 32 years with the Police and Fire Boards.

Mr. Adler thanked Mr. McEvoy for his service.

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Mr. Weber requested a report on the Certificates of Participation pension funds be added to the February agenda. He asked that Mr. Yates, Ms. Perez, or Mayor Romero provide an update on where things are and what the plan is going forward. Ms. Perez said that a meeting on the pension bond money was being held shortly so this would be a timely topic to add to the February agenda. Ms. Perez indicated it would be best to invite Mr. Yates to present. Mr. Jesse said he would contact Mr. Yates and include the topic on the February meeting agenda.

Mr. Jesse told the Boards that he would be using a day of leave time on Friday January 14, 2022.

Mr. Jesse said he planned to provide a summary of results from the recently released actuarial valuation reports at the February board meeting.

Mr. Jesse mentioned information for the upcoming Local Board elections and the Local Board Office preliminary budget would be provided at the March board meeting.

7. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **Thursday, February 3, 2022** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Ms. Perez adjourned the Fire Board meeting at 9:26 a.m.

Michael J. Jesse, Board Secretary	Date	Regina Romero, Chair	Date

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