



Risk Management Self-Insurance Board of Trustees

August 24, 2021, 2:30 pm

Special Meeting Virtual Meeting

Tucson, Arizona 85701

1. Call to order by Chairman Steve Holland at 2:33 pm. A quorum was established.

**Board Members Present**

Steve Holland- Chairman  
Keith Dommer- Board Trustee  
Nicole Lowery- Board Trustee  
Michael Hannley- Board Trustee  
Jeffrey Yates- Board Trustee

**Attendees**

Allie Matthews- City of Tucson Risk Manager/TRUST Fund Administrator  
Michelle Saavedra- Principal City Attorney/Appointed RM SITB Attorney  
Sara Hussak- HR Manager- W/C Occupational Health/Leaves  
Julianne Hughes- Deputy City Attorney  
Luke Schneider-PFM Asset Management Director  
Annette Gaston- PFM Senior Management Consultant

2. Parties introduced themselves.


**3. PFM Investment Consultant Presentation**

Luke Schneider and Annette Gaston shared their PFM proposal letter and presentation with the Board Members and the rest of the attendees. Luke Schneider explained the types of strategies that will be utilized for investment opportunities.

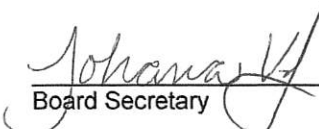
**4. Selection of Investment Sub-Committee**

Due to Steve Holland's upcoming retirement, a motion was made by Jeffrey Yates and seconded by Nicole Lowery to appoint Keith Dommer and Jeffrey Yates as sub-committees. Motion passed. Meetings will now be quarterly for the trustees and sub-committees.

Adjournment Time- 3:27 pm

  
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Board Chairman

28 JANUARY 2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Board Secretary

2/1/2022  
\_\_\_\_\_  
Date