



Self-Insurance Board of Trustees
Virtual Meeting
January 27, 2022
Tucson, Arizona 85701

Legal Action Report

1. **Call to Order** was made at 2:03 pm by Allie Matthews. Roll call by Johana Velasquez. A quorum was established. Board Members present: Keith Dommer, Nicole Lowery, Jeffrey Yates, Ted Moeller, and Mike Hannley.
2. **A motion was made** by Jeffrey Yates and seconded by Mike Hannley to change the order of business. Motion passed. Introductions were made before the election of Board Chairman.
3. **Introductions** were made of those present.
4. **Board Chairman** was elected. A nomination to elect Keith Dommer as Board Chairman was made by Mike Hannley and seconded by Jeffrey Yates. Motion passed. Keith Dommer accepted nomination as Board Chairman.
5. **Approval of Minutes** for the June 23rd and August 24th. A motion was made by Jeffrey Yates and seconded by Nicole Lowery to approve the minutes after revision suggestions from Keith Dommer. Motion was passed.
6. **Financial Statements** FY 21 Audited (ACFR), Statement of Net Position, Revenues, Expenses, and Cash Flows were presented by Allie Matthews, Risk Manager. FY 23 Financials were not reviewed and will be emailed to board members in February for their review.
7. **Tort Liability Payment Update** presented by Allie Matthews, Risk Manager. \$4,113,459 were approved by the Arizona Property Tax Commission for inclusion in the FY 23 Property Tax Levy.
8. **FY 21 Actuary Study & FY 23 Cost Allocation Recommendations** were presented by Gail Flannery, AMI Consulting Actuary. Jeffrey Yates moved to assess the recommended actuarial city-wide percentage allocations and recommend them to the City Manager for the 2023 budget, and to continue the inclusion of involuntary tort payments in property tax levy. Keith Dommer seconded the motion. Trustees voted to pass the motion.
9. **Unfinished Business-** PFM-Tucson Self Insurance Investments and Strategy Recommendation presentation was presented by Annette Gaston, Senior Managing Consultant and Gray Lepley, Portfolio Specialist A motion was made by Keith Dommer to authorize PFM to pursue the strategy recommendation from their presentation. Mike Hannley seconded the motion. Motion passed. Jeffrey Yates and Keith Dommer will continue to meet with PFM quarterly and update the remaining Trustees at the designated meeting.
10. **New Business-** Boards and Commissions Annual Meetings request was discussed. Keith Dommer moved to meet annually in a virtual format. Nicole Lowery seconded the motion. Motion passed.
11. **Staff Update** was given by Allie Matthews, Risk Manager. Two vacant positions for Safety have been filled as well as the Enterprise Risk Analyst position for Risk Management.
12. **Insurance Market update & 2022 Market Trends** were presented by Allie Matthews, Risk Manager.
13. **Future Agenda Items** were discussed. Safety unit program *Target Zero* was introduced. The program will be launched city-wide and will work together with Enterprise Risk Management. Enterprise Risk Management and Total Cost of Risk are scheduled to be future presentations.
14. **Call to audience-** none.
15. **Adjournment:** 4:30 pm by Jeffrey Yates.

