



**Independent Audit and Performance Commission (IAPC)
Wednesday, March 2, 2022, 3:00 PM**

Virtual Meeting

Meeting Minutes

1. Call to Order/Roll Call – 3:03 PM

COMMISSION MEMBERS PRESENT: Mark Rodriguez (Ward 1); Brian Andrews (Ward 4); Robert Clark (Ward 5); Lois Pawlak (Ward 6)

COMMISSION MEMBERS ABSENT/EXCUSED: Mayor's Appointee (Vacant)
Ward 2 Appointee (Vacant)
Lydia Hunter (Ward 3)

COMMISSION MEMBERS LATE: None

A quorum was established.

STAFF MEMBERS: Jeffery Yates, Business Services Director; Vivian Newsheller, Business Services Deputy Director; Mikeal Allen, Tucson Police Department; Aaron Williams, Principal Internal Auditor (Ex Officio, Non-Voting); Juan Rivera, Administrative Assistant

2. Approval of the February 2, 2022 IAPC Meeting Minutes

It was moved by Commissioner Pawlak, duly seconded, and carried by a vote of 4 to 0, to approve the minutes.

3. Staff Update

Jeffery Yates, Business Services Director, provided an update to the commission. Discussion included preparation of fiscal year 2022 year-end accounting entries, beginning the fiscal year 2023 budget process, completion and pending publication of the fiscal year 2021 single audit report. No action was taken.

4. Code Enforcement Subcommittee Update

Subcommittee Chairperson Lois Pawlak discussed the current activities and general plans going forward. Next step is to perform testing of sample data. No action was taken.

5. Tucson Police Department Response Priority Method and Policy

Tucson Police Department Lieutenant Mikeal Allen presented an overview of how incoming calls are classified and prioritized. Discussion included response staffing method and geographic sectors. Approximately 1.5 million calls were received by the emergency call center during calendar year 2021. Those calls resulted in a little over 500,000 response events which is consistent with the previous two years. Current patrol staffing levels are 45 sergeants, 387 officers, and 54 community service officers. Calls are prioritized into one of four levels based on immediate or imminent threat to life as well as presence of suspect at scene. Priorities are grouped into specific dispatch channel frequencies to streamline communications. Additional discussion included assignments based on geographic divisions and sectors and how calls can be assigned by a dispatcher or self-dispatched. Commissioner questions regarding officer duties, crisis training, and the nature of mental health issues were addressed by Lieutenant Allen. No action was taken.

6. Discussion of IAPC Bylaw Changes

Vice-Chairperson Clark introduced this topic for discussion. Commissioners discussed the impact of current meeting times on the ability to recruit new members and the availability of current members. Options were discussed. No action was taken

7. Review of the City's Fiscal Year 2021 Annual Comprehensive Financial Report and Single Audit

Principal Internal Audit Aaron Williams updated the commission on the status of the fiscal year 2021 statements and the review format used by the Commission in previous years. No action was taken.

8. Future Agenda Items

Future agenda items were identified.

- Tucson Police Department Staffing
- Overview of Arizona Revised Statutes, Public Meetings and Proceedings (Open Meeting Law)
- Review of IAPC Bylaws

No action was taken.

9. Adjournment – 4:32 PM

The next regular meeting of the IAPC is scheduled for Wednesday, April 6, 2022, at 3:00pm.