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## VIRTUAL MEETING NOTICE

### Independent Audit and Performance Commission (IAPC) Code Enforcement Subcommittee

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually (remotely) using Microsoft Teams on:

**Monday, January 31, 2022 – 3:00 P.M.**

**MEETING NOTE:** Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law. The meeting will not include any items that will involve time set aside for public comments. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

**IN-PERSON ATTENDANCE BY MEMBERS OF THE PUBLIC WILL BE PROHIBITED.**

**PLEASE BE AWARE THAT THESE MEASURES ARE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN LARGE PUBLIC GATHERINGS, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE IAPC ARE TRANSPARENT AND CONDUCTED OPENLY.**

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For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or, join using your current browser if you do not have the app:

### Microsoft Teams Meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 213-293-2303,,993204887#](tel:+12132932303993204887) United States, Los Angeles

Phone Conference ID: 993 204 887#

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

For technical assistance accessing the meeting online, please contact [Aaron.Williams@tucsonaz.gov](mailto:Aaron.Williams@tucsonaz.gov)

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### **AGENDA**

1. Call to Order and Roll Call

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**5 minutes 2. Approval of the May 12, 2021 Subcommittee Meeting Minutes**

**20 minutes 3. Code Enforcement Status Update**

Code Enforcement Staff will provide an update of current status related to staffing, case processing, and priority areas.

**30 minutes 4. Discussion of Case Review Process**

Subcommittee Chairperson Lois Pawlak will lead a discussion on how to best sample and review cases as part of this audit process.

**20 minutes 5. Discussion of Audit Status and Plan**

Subcommittee Chairperson Lois Pawlak will lead a discussion of the current status of the audit, progress against scope and objectives, and general plan for moving forward.

**5 minutes 6. Future Agenda Items**

**7. Adjournment**

**Commission Subcommittee Members Representing the Office of:**  
**(W4) Brian Andrews; (W6) Lois Pawlak, Subcommittee Chairperson**

**Staff Liaisons:**

Aaron Williams, Principal Internal Auditor (Ex Officio, Non-Voting); Juan Rivera, Administrative Assistant

**Note:**

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.