

**CITIZENS' WATER ADVISORY COMMITTEE
(CWAC)
Finance Subcommittee**



Thursday, June 17, 2021, 2:00 p.m.

Virtual Meeting via MS Teams

Legal Action Report and Meeting Minutes

1. Roll Call

The meeting was called to order by Finance Subcommittee Chair Steven Washburn at 2:02 p.m. Those present and absent were:

Members Present:

Steven Washburn, Chair	Representative, City Manager
Mark Stratton	Representative, City Manager
Mark Taylor	Representative, City Manager
Rory Juneman	Representative, City Manager

Members Absent:

George White	Representative, Ward 4
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- 2. Announcements** – Chair Washburn thanked the members for their discourse during the Differential Water Rate Conversation and other communication between members.

- 3. Call to the Audience – None**

- 4. Review of May 20, 2021, Legal Action Report and Meeting Minutes** – Member Stratton moved to approve the minutes; Member Taylor seconded the motion. Discussion: Member Juneman asked for the meeting minutes to be amended and reflect a memorandum drafted by Chair Washburn which was forwarded to full CWAC for review and discussion. The communication included a draft of May 20, 2021, Legal Action Report and Meeting Minutes. Member Stratton accepted the amendment to the motion. A voice vote of 4-0 approved the motion.

- 5. FY21 3rd Quarter Financial Update and Projections** – Silvia Amparano, Deputy Director, Tucson Water presented the material; those items reviewed and discussed were:

- FY21 Through end of March, P9 Results – Revenues
 - Revenue Budget vs. Actuals all funds
 - Budget vs. Actuals vs. Prior Year as of March 31, 2021
- FY21 Through end of March, P9 Results – Potable Consumption by Month
 - Consumption by month all classes
 - Consumption by month - Reclaim
- FY21 Through end of March, P9 Results – Reclaim Consumption by Month
- FY21 Through end of March, P9 Results – O&M Expenses
 - Operating Budget vs. Actuals

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- Budget vs. Actuals vs. Prior Year
- FY21 Through end of March, P9 Results – CIP Expenses
 - CIP Budget vs. Actuals
 - Budget vs. Actuals vs. Prior Year
- FY21 Through end of March, P9 Results – Cash as of March 30, 2021
- FY21 Through end of March, P9 Results – Conservation/GSI Fund Budget vs. Actuals

Mrs. Amparano provided an explanation of the 3rd quarter financial update, following the presentation members were provided an opportunity to make inquiries and clarify information. No action was taken on this item.

6. Utility updates COVID -19 – Silvia Amparano, Deputy Director, Tucson Water presented the material; those items reviewed and discussed were:

- Water Sales – Billing for consumption
- Collection/Delinquent challenges
- Utility Assistance Program
 - Payment plans
 - Customer outreach
- Cashier Stations – Reopening phases
- Staff work schedules.

Mrs. Amparano provided an explanation of the utility's status and a pathway forward. No action was taken on this item.

7. Future Agenda Items and Meeting Times –

- Utility updates Covid-19
- Analysis and separation of city and county costs related to differential rates and the differences in expenses and revenues for city and county residents
- Identification of revenues at risk by the county in the event of judicial proceedings; contingency plans
- Updates to the subcommittee on CAP shortages and projections and the drought plan as they relate to finance
- Identification of CIP expenses in the county
- Cash on hand - Debt Service Coverage Ration

8. Adjournment – The meeting was adjourned at 2:43 p.m.