

**CITIZENS' WATER ADVISORY COMMITTEE  
(CWAC)  
Finance Subcommittee**



Thursday, June 17, 2021, 2:00 p.m.

Virtual Meeting via MS Teams

## Legal Action Report and Meeting Minutes

### 1. Roll Call

The meeting was called to order by Finance Subcommittee Chair Steven Washburn at 2:02 p.m.  
Those present and absent were:

#### Members Present:

Steven Washburn, Chair	Representative, City Manager
Mark Stratton	Representative, City Manager
Mark Taylor	Representative, City Manager
Rory Juneman	Representative, City Manager

#### Members Absent:

George White	Representative, Ward 4
--------------	------------------------

2. **Announcements** – Chair Washburn thanked the members for their discourse during the Differential Water Rate Conversation and other communication between members.

### 3. Call to the Audience - None

**Review of May 20, 2021, Legal Action Report and Meeting Minutes** – Member Stratton moved to approve the minutes; Member Taylor seconded the motion. Discussion: Member Juneman asked for the meeting minutes to be amended and reflect a memorandum drafted by Chair Washburn was sent to full CWAC; included in the communication was a draft Legal Action Report and meeting minutes from May 20, 2021. Member Stratton accepted the amended motion. A voice vote of 4-0 approved the Minutes and Legal Action Report.

4. **FY21 3<sup>rd</sup> Quarter Financial Update and Projections** – Silvia Amparano, Deputy Director, Tucson Water presented the material; those items reviewed and discussed were:

- FY21 Through end of March, P9 Results – Revenues
  - Revenue Budget vs. Actuals all funds
  - Budget vs. Actuals vs. Prior Year as of March 31, 2021
- FY21 Through end of March, P9 Results – Potable Consumption by Month
  - Consumption by month all classes
  - Consumption by month - Reclaim
- FY21 Through end of March, P9 Results – Reclaim Consumption by Month
- FY21 Through end of March, P9 Results – O&M Expenses
  - Operating Budget vs. Actuals

## **Citizens' Water Advisory Committee (CWAC) Finance Subcommittee**

### **Legal Action Report and Minutes**

June 17, 2021

- Budget vs. Actuals vs. Prior Year
- FY21 Through end of March, P9 Results – CIP Expenses
  - CIP Budget vs. Actuals
  - Budget vs. Actuals vs. Prior Year
- FY21 Through end of March, P9 Results – Cash as of March 30, 2021
- FY21 Through end of March, P9 Results – Conservation/GSI Fund Budget vs. Actuals

Mrs. Amparano provided an explanation of the 3<sup>rd</sup> quarter financial update, following the presentation members were provided an opportunity to make inquiries and clarify information. No action was taken on this item.

#### **5. Utility updates COVID -19** – Silvia Amparano, Deputy Director, Tucson Water presented the material; those items reviewed and discussed were:

- Water Sales – Billing for consumption
- Collection /Delinquent challenges
- Utility Assistance Program
  - Payment plans
  - Customer outreach
- Cashier Stations – Reopening phases
- Staff work schedules.

Mrs. Amparano provided an explanation of the utility's status and a pathway forward.

#### **6. Future Agenda Items and Meeting Times** –

- Utility updates Covid-19
- Analysis and separation of city and county costs related to differential rates and the differences in expenses and revenues for city and county residents
- Identification of revenues at risk by the county in the event of judicial proceedings; contingency plans
- Updates to the subcommittee on CAP shortages and projections and the drought plan as they relate to finance
- Identification of CIP expenses in the county
- Cash on hand - Debt Service Coverage Ration

#### **7. Adjournment** – The meeting was adjourned at 2:43 p.m.