



Self-Insurance Board of Trustees
Virtual Meeting
June 23, 2021
Tucson, Arizona 85701

Legal Action Report

1. **Call to Order** by Chairman Steve Holland at 2:03 p.m. **Roll Call** by Allie Matthews, Fund Administrator. A quorum was established. Board Members present: Steven Holland, Keith Dommer, Nicole Lowery, Jeffrey Yates and Mike Hannley arrived late.
2. **Introductions** were made of those present.
3. **Approval of Minutes- November 3, 2020, and November 30, 2020, motion** by Nicole Lowery; duly seconded by Keith Dommer.
4. **Financial Statements-** FY 20 Audited (CAFR) and FY21 Revised Balance and Trial Balance sheets presented by Allie Matthews, Risk Manager.
5. **Tort Liability Payment Update** presented by Allie Matthews, Risk Manager, \$ 513,012 approved by the Arizona Property Tax Commission for inclusion in the FY 22 Property Tax Levy.
6. **Investments Discussion** presented by Allie Matthews referencing the approved February 19, 2020, Comprehensive Financial Policies and outlined criteria. Trustees discussed next steps for future investments and meeting frequency.
7. **Unfinished Business**
 - a. **Recommended FY 22 Cost Allocation Rates** presented by Allie Matthews providing indication recommendations submitted were approved by Mayor and Council.
 - b. **Reviewed the May 4, 2021, approved Revision to Tucson Code** – Chapter 18 and arrangements to obtain trustee signature approval
 - c. **Acknowledged the May 4, 2021, approved Revision to Declaration of Trust**
8. **New Business**
 - a. **Staff Changes** presented by Allie Matthews, including promotions and staff alignments.
 - b. **Board Term** presented by Allie Matthews outlining terms for trustees per Tucson Code Section 18-7.1 and 18-7.3.
 - c. **Presentation – TPD Mental Health/Wellness** presented by Deputy Chief, Erick Kazmierczak, Dr. Luz Cornell, and Lieutenant Dominic Flores outlining augmented services and possibilities addressing injury prevention services.
9. **Call to the Audience-** none.
10. **Future Agenda Items** –Total Cost of Risk, Target Zero, PFM Investment Consultants.
11. **Adjournment:** 4:00 p.m. by Chairman Steve Holland.