



**Office of the City Clerk**  
**BOARDS, COMMITTEES & COMMISSIONS**

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## **PLANNING COMMISSION**

**CREATED BY:**

Tucson Code, § 23-484 et. seq.; Ordinance No. 8509 repealed the Zoning Code and adopted the **Land Use Code** as Chapter 23, adopted by Mayor and Council on May 22, 1995 to become effective July 1, 1995. See Article V, Division 1, 5.1.5, Planning Commission.

Ordinance 11599, Adopted December 4, 2018

**MEMBERS:**

Thirteen members: Each member of the City Council appoints two members, both of whom must be residents of the city and at least one of whom must be a resident of the Council Member's ward. The Mayor appoints one member who must be a resident of the city. Should an appointment not be made within thirty days of when the position becomes available, the appointment can be made by a majority vote of the Mayor and Council.

*Special Subcommittees of the Planning Commission: The Planning Commission may create such special subcommittees as it may deem necessary or desirable as provided under Chapter 10A of the Tucson Code. The members shall be selected from among the members of the Planning Commission and may include other persons qualified to contribute to the work of the special subcommittee.*

**QUORUM:**

Seven members of the Commission present at a meeting constitute a quorum.

**QUALIFICATIONS:**

Members of the Commission are appointed on the basis of their interest in the city and its future development, particularly as demonstrated by active participation in community affairs directly related to planning issues.

No members shall hold any city, county, or state elective office or be a permanent employee of the City while appointed to the Commission.

## **PLANNING COMMISSION (PC)**

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#### **TERMS OF OFFICE:**

The term of each member of the Commission is coterminous with the term of the appointing Mayor or Council Member or until a successor on the body is appointed. Members of the Commission are eligible for reappointment, but shall serve no more than eight continuous years. After the eight continuous years of service, a member becomes eligible for reappointment after a break in service of one year.

A member may be removed with cause prior to the expiration of the member's term by a majority vote of the Mayor and Council. A member who misses four consecutive meetings for any reason or fails to attend for any reason at least forty percent of the Commission meetings held in one calendar year is automatically and immediately removed as a member of the Commission.

#### **EXEMPT FROM TCC 10A-134: No**

All provisions of TCC Chapter 10A, Article XIII are applicable. T.C. § 10A-134(c) Appointees, except for advisory members and members of the technical code committees named herein, may not serve on more than two (2) bodies at a time.

#### **FUNCTIONS:**

Established to advise the Mayor and Council and the Urban Planning and Design Department on the adoption of long-range plans, policies, specific plans, and regulations that affect land use and development. Serves in the capacity of a planning commission as provided in the ARS.

#### **OPEN PUBLIC MEETING LAW REQUIREMENTS:**

This public body must comply with all of the provisions of the Open Public Meeting Law including provisions requiring that a record of all meetings be maintained. The Urban Planning and Design Department shall keep public records of the Planning Commission's public hearings, findings, and recommendations.

**BCC TERMINATION REQUIREMENTS:** This is an on-going board.

#### **SUPPORTING DEPARTMENT(S):**

Planning and Development Services 791-4505

*Historical Notes:*

- \* *December 4, 2018 – Ordinance 11599, amended the Tucson Code, Chapter 10A-134(c) allowing members to serve on up to two (2) BCC's Simultaneously.*