



**Office of the City Clerk**  
**BOARDS, COMMITTEES & COMMISSIONS**

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**DESIGN REVIEW BOARD**  
**(DRB)**

**CREATED BY:**

Refer to *Land Use Code (LUC)*, Article V, Division 1, Sect. 5.1.8

Ordinance 7353, adopted February 12, 1990

Ordinance 8509, adopted May 22, 1995

Ordinance 8961, adopted October 6, 1997 (amended November 3, 1997)

Ordinance 9967, adopted May 17, 2004

Ordinance 11599, Adopted December 4, 2018

**MEMBERSHIP / QUALIFICATIONS:**

The Design Review Board shall consist of seven (7) members, of whom five (5) are regular members and two (2) are alternates. When in attendance, the roles and responsibilities of the alternates are identical to those of regular members. All members of the DRB shall serve without compensation, must be residents of the City, may not be a permanent employee of the City or hold any city, county or state elective office. Of the seven (7) members, there shall be at least one (1) registered architect, one (1) contractor, and two (2) registered landscape architects.

**FUNCTIONS:**

The Design Review Board is established to review proposed buildings, structures, landscaping, architectural features, development plans and site plans as set forth in the *Land Use Code (LUC)*, Chapter 23 of the Tucson Code and in the Development Compliance Code, Chapter 23A of the Tucson Code.

**QUORUM:**

A quorum shall consist of three (3) regular members or alternates.

**TERMS OF OFFICE:**

The term of each member is four (4) years, beginning with the date of appointment. Any member of the Mayor and Council may make a recommendation for appointment, and such appointments are made by a majority vote of the Mayor and Council. An appointment to fill an unexpired term or vacated position shall be considered a new appointment.

**APPLICABILITY OF TUCSON CODE CHAPTER 10A, ARTICLE XIII:**

All provisions of TCC Chapter 10A, Article XIII are applicable. T.C. § 10A-134(c) Appointees, except for advisory members and members of the technical code committees named herein, may not serve on more than two (2) bodies at a time.

**OPEN PUBLIC MEETING LAW REQUIREMENTS:**

This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law

**SUPPORTING DEPARTMENT:**

Planning and Development Services Department: 791-5550

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*Historical Notes:*

*On February 12, 1990, Mayor and Council adopted Ordinance No. 7353, which modified the Tucson Code, Chapter 23, by deleting reference to the "Architectural Approval Board" and adding the words "Development Review Board", thereby creating the DRB.*

*On May 22, 1995, Mayor and Council adopted Ordinance No. 8509, which adopted the Land Use Code (LUC) superseding Chapter 23, the Tucson Zoning Code. The DRB is governed by the Land Use Code, Section 5.8.1.*

*On October 6, 1997, Mayor and Council adopted Ordinance No. 8961, which designated appointments to the DRB be made by a majority vote of Mayor and Council rather than individually. The ordinance also removed the requirement to have a contractor on the DRB; however, Ordinance 8961 was reconsidered November 3, 1997 and the requirement to have a contractor on the DRB was re-inserted. .*

*On May 17, 2004, Mayor and Council adopted Ordinance No. 9967, which consolidated procedures for land use and development approvals and also changed the name from "Development" Review Board to the "Design" Review Board.*

*Historical Notes:*

- \* *December 4, 2018 – Ordinance 11599, amended the Tucson Code, Chapter 10A-134(c) allowing members to serve on up to two (2) BCC's Simultaneously.*